

Minutes for the Monthly Meeting of Llantrisant Community Council held at Caerlan Hall, Llantrisant on 10th May 2016 directly after the Annual Meeting

PRESENT: Cllr David Nicholas (Chair), Cllr Brian Farr, Cllr Gill Morris, Cllr Arlene Moss, Cllr Allan Matheson, Cllr Louisa Mills, Cllr Veronica Nicholas, Cllr Paula Yeo, Cllr Nicholas Powell and Cllr Ron Hunt together with the Clerk Mrs Alison Jenkins.

AGENDA ITEM 1

To receive apologies for absence.

Apologies for absence were received from Cllr Jonathan Gilmore, Cllr Julie Barton and Cllr Paul Baccara.

AGENDA ITEM 2

There were no Disclosures for Personal Interest from Members in accordance with the Code of Conduct.

AGENDA ITEM 3

Minutes: The minutes of the Monthly Meeting held on the 12th April 2016 were confirmed and signed as a true record. Agenda item 13 was corrected to read Cllr Morris rather than Cllr Lewis.

AGENDA ITEM 4

Information from the meeting on the 12th April 2016

Cllr Nicholas and Cllr Matheson provided an update on their attendance at the One Voice Wales area meeting. Risca Community Council had received funding from ASDA and Coop carrier bag funding for defibrillators, this is an option which should be investigated for local groups. They also provided information on how the forthcoming council reviews may affect Llantrisant Community Council and concerns regarding expectation on Community Councils and effects on staffing levels of other Community Councils should some of the proposed amalgamations of smaller Councils go ahead. Cllr Barton as a representative of BATCL had been asked to speak at the next meeting.

Cllr Hunt was pleased to report that the repairs to the Green Bridge had been completed within 24 hours of being reported.

Cllr Yeo updated Council on communications with the rugby club about the way forward with the defibrillators and with the support of the Clerk is working to provide prizes for a raffle at the Community Picnic in June to start fund raising.

a. To consider a letter from RCT regarding Community Facility Operations

Cllr Moss updated Members on a meeting with RCT and the future of the Talbot Green Community Centre remains uncertain as the Management Committee have confirmed that they will not take on the centre.

b. To confirm the arrangements for the summer watering and planting agreed under delegated powers.

Councillors with delegated powers AGREED to proceed with Social Services planting the summer planters and C&L Gardening Services to complete the erection/removal of baskets and watering for the summer. (*Local Government Act 1972 s144*)

c. To acknowledge the Clerk's report on actions from the April meeting.

Community Picnic: Youth Club staff will attend and have a stall to make crowns with children at the Community Picnic, Councillors are encouraged to attend and encourage other members of the Community to attend.

AGENDA ITEM 5

Pending

a. To receive an update on the footpath by Little Foxes.

Additional complaints about the barriers blocking the path have been received. The Clerk met the PROW officer for RCT at the site on the 9th May and is proceeding with collecting evidence to complete an application to have the route added to the definitive map.

b. Tynant Fence

Now that the Summer Labourer is in post, work can commence on completing the fence at Tynant Allotments. No response has been received from the home owner so it was AGREED to arrange for a representative from the Council and a member of the management committee from the allotments to call at the premises to request permission to use the wood available. If permission can still not be achieved then wood to be purchased to complete the fence. (*Small Holdings and Allotment Act 1908 ss23,26&42*)

c. Meithrin

The Clerk was pleased to report that Meithrin are finally up to date with their invoices however a meeting will still be arranged for the Scrutiny Committee to meet to confirm the financial stability of the group for the future.

AGENDA ITEM 6 Finance

a. To confirm the income and expenditure accounts for April 2016.

The income and expenditure accounts for April 2016 were accepted and approved.

b. To receive and adopt the accounts for payment for May 2016.

The accounts for payment for May 16 were adopted and cheques as listed were signed by Cllr Moss and Cllr V Nicholas

Nat West	Bank Charges	£	17.00
Talk Talk	Broadband/Landline	£	9.14
Xinn Ltd	Web Provision	£	10.00
Barclaycard	Toilet/blue roll	£	51.71
Petty Cash	Postage	£	2.64
Toshiba	Photocopier charges	£	37.99
Auditing Solutions	Internal audit - final visit	£	492.00

ELITE	Shredding service	£	6.60
HMRC	NI and Tax (April)	£	860.72
Wages	Pay (April)	£	4,952.89
Pensions	Pensions (April)	£	1440.28
Plusnet	Broadband Llys y Cwm	£	12.49
RCT	Rates - Llys y Cwm	£	118.00
	Rates - Caerlan	£	437.00
G & C Electrical	New floodlight - Llys y Cwm	£	132.00
	Repair attic strip light - Caerlan	£	30.00
JP Windows	Repair of office window	£	55.00
British Gas	Gas Bill - Llys y Cwm	£	133.88
		£	282.18
Cwm Rhondda Skips	Penygawsi - Skip	£	200.00
Owl Security	Alarm Maintenance - Works Depot	£	84.00
RCT CBC	No. 47 Bus Service	£	398.00
Swalec	Xmas tree electric supply	£	42.52
		£	66.10
RCT	Garage Rent	£	28.58
UK Fuels	Diesel	£	57.42

c. To receive and acknowledge the Internal Auditors report for the financial year ended 31st March 2016.

Council were pleased to note the positive nature of the internal auditor's final report for the financial year.

d. To confirm that the accounting statements on the Annual Return 2015/16.

Members present confirmed the accounting statements on the annual return.

e. To complete the Annual Governance Statement on the Annual Return 2015/16.

Members present acknowledged and confirmed the Annual Governance Statement and Cllr D Nicholas signed the Annual Return as required.

AGENDA ITEM 7

Planning

The following planning applications were noted:

Proposed single storey 3 car garage. FARMHOUSE, CROOKED YARD FARM, LLANTRISANT ROAD, PEN-Y-COEDCAE, PONTYPRIDD, CF37 1PY

Single storey 3 car garage and garden storage with accessible loft space for a home gym. FARMHOUSE, CROOKED YARD FARM, LLANTRISANT ROAD, PEN-Y-COEDCAE, PONTYPRIDD, CF37 1PY

Proposed 2 storey side extension and front entrance porch: 49 PENYCOEDCAE ROAD, BEDDAU, PONTYPRIDD, CF38 2AE

Dropped kerb: 14 CROSS INN ROAD, LLANTRISANT, PONTYCLUN, CF72 8AY

Proposed signage scheme; ROYAL MINT, LLANTRISANT BUSINESS PARK, LLANTRISANT, PONTYCLUN, CF72 8YT

It was queried whether the Chair had been invited to the official opening of the Royal Mint Visitors Centre and the Clerk was asked to enquire.

Cllr Matheson requested further information regarding:

Construction of new entrance lobby and canopy, re-cladding front elevation, minor alterations to other elevations, creating additional floor space at first and second floor level and installation of external storage tanks, gantry and alterations to site layout. UNIT C SUNJUICE LTD, LLANTRISANT BUSINESS PARK, LLANTRISANT, PONTYCLUN, CF72 8LF

Council supported the proposed improvements to Southgate Takeaway and commented that customer parking should be considered.

Refurbishment of existing ground floor A3 use takeaway premises to create 2 no. separate A3 units. Conversion of the existing first floor residential accommodation to create 2 no 1 bed apartments. Rear extension to house a new staircase providing access to first floor apartments. External works to create parking for the apartments, for A3 units staff and refuse storage areas. SOUTHGATE ENGLISH & CHINESE TAKEAWAY, 3 CARDIFF ROAD, LLANTRISANT, PONTYCLUN, CF72 8DG

Council had concerns regarding the Hazardous Substance application:

Hazardous Substance Consent Application [PB]

Location: UNIT C PUROLITE INTERNATIONAL LTD, LLANTRISANT BUSINESS PARK, LLANTRISANT, PONTYCLUN, CF72 8LF

Cllr Moss raised concerns as to why the planning application to convert the Hand and Squirrel pub into apartments was not on the planning list. The Clerk was asked to query this with RCT. Cllr Moss updated Councillor present on the application for a 4 storey high affordable housing apartment block with only parking for 12 cars. Council expressed serious concerns regarding the height of the development in relation to the local environment, the lack of parking provision and the reality of fitting a development of this size on the current plot.

AGENDA ITEM 8

Correspondence

a. The thank you letter from Y Pant Comprehensive School was noted.

b. The letter from R Griffiths regarding parks in Llantrisant was discussed and Cllr Mills confirmed that she had been in correspondence with RCT and £40,000 was earmarked for refurbishment work at Southgate Park.

AGENDA ITEM 9

a. It was AGREED that the Clerk and Cllr Mills would attend the Annual Joint Conference SLCC & One Voice Wales – 22nd June, Swansea

b. There will be no representatives attending the One Voice Wales Larger Councils Conference – 6th July, Builth Wells

c. It was AGREED that Cllr Mills would attend the Wales Planning Conferences – 9th June, Cardiff

AGENDA ITEM 10

Council Website

The clerk showed those present the work that has been completed on the new Community Council website due to go live shortly.

AGENDA ITEM 11

Request for a new Bench

It was AGREED to provide a new bench, alongside the A4119 between Tesco and Matalan. (*Highways Act 1980 ss30, 72*)

AGENDA ITEM 12

Bus Shelters

a. To consider using some of the 2016/17 street furniture budget to replace the existing hard standing and raised curbs for the bus shelter from the terminus at Gwaunmiskin and purchase a new shelter.

It was AGREED to replace the shelter at Gwaunmiskin Terminus and that local members would meet at site to agree the type of shelter and what improvements could be made to the provision of surfacing at the site. (*Highways Act 1980 ss30, 72*)

b. To consider using some of the 2016/17 street furniture budget to provide a bus shelter at Cross Inn.

It was AGREED to provide a new shelter at Cross Inn. (*Highways Act 1980 ss30, 72*)

AGENDA ITEM 13

Health & Safety

To receive and update on any Health and Safety issues since the last meeting.

Bales of Hay which have rolled over PROW 246 behind the Dan Caerlan Estate have been reported to and are being dealt with by RCT Countryside section.

AGENDA ITEM 14

Councillors Items

Cllr Farr wished to confirm if the standing orders had been changed to note a meeting finish time of 8.30pm. It was noted that at the time it has been agreed to retain the finish time to 9.00pm however generally it was extremely unusual for a meeting to run past 8.30.

Cllr Farr confirmed that arrangements were underway for the annual allotment competition.

Cllr Mills spoke about the opportunity to attend a sign language course and it was agreed to put this on the agenda for the June meeting.

Cllr Morris checked that everything was organised for the Rowan Gardens Street party.

The meeting ended at 8.20pm

The next Monthly Meeting of Llantrisant Community Council will be held on Tuesday 14th June at 6.30pm, Caerlan Hall.

Agenda Item	Task	By Whom
5b	Erect Fence	Council Operatives
5c	Arrange Meeting with Meithrin	Scrutiny & Clerk
7	Send off Council comments on planning applications	Clerk
7	Query receipt of planning applications from RCT	Clerk
9	Book and attend SLCC and planning conferences	Clerk, Cllr Mills
11	Get permission from RCT re new bench	Clerk
12	Liaise with RCT and local members about new bus shelter and Gwaunmiskin and Cross Inn	Clerk, local members