

**Minutes for the Monthly Meeting of Llantrisant Community  
Council held at Caerlan Hall, Llantrisant  
on 14<sup>th</sup> June 2016 at 6.30pm**

**PRESENT:** Cllr Julie Barton (Chair), Cllr Brian Farr, Cllr David Nicholas Cllr Gill Morris, Cllr Arlene Moss, Cllr Allan Matheson, Cllr Louisa Mills, Cllr Veronica Nicholas, Cllr Paula Yeo and Cllr Ron Hunt together with the Clerk Mrs Alison Jenkins.

**AGENDA ITEM 1**

**To receive apologies for absence.**

Apologies for absence were received from Cllr Jonathan Gilmore, Cllr Nicholas Powell and Cllr Paul Baccara.

It was noted and AGREED under Local Government Act 1972 s85 to formally accept Cllr Gilmore's apologies for absence until September 2016.

**AGENDA ITEM 2**

Cllrs Matheson, D Nicholas and Hunt declared an interest in item 8d. Cllr Mills declared an interest in item 14.

**AGENDA ITEM 3**

**Minutes:** The minutes of the Monthly Meeting held on the 10<sup>th</sup> May 2016 were confirmed and signed as a true record. Agenda item 4a was corrected to read "and the future of the centre is still uncertain as the committee are not happy to take on the centre."

The minutes of the Annual meeting held on the 10<sup>th</sup> May were confirmed and signed as a true record.

**AGENDA ITEM 4**

- a. The very general nature of the response from RCT regarding Community Centres was noted and it was AGREED to thank RCT for the letter but to repeat the request for more specific information on the Community Centres in the Community Council area and also to ask to be involved in future discussions.
- b. Cllr Matheson updated those present on the Community Picnic, there was an excellent turn out by the local community and all in all a very positive event.
- c. It was noted that there was a problem with the date which had been set for the allotment competition and it was AGREED to try and bring the date forward prior to when the judges went on holiday.

**AGENDA ITEM 5**

**Pending**

- a. The clerk updated those present on the progress with the path at Little Foxes. It has now been established that the route is in fact a category 5 highway so has permitted access for pedestrians and riders. The obstructions have now been reported to RCT Highways department.

## AGENDA ITEM 6 Finance

### a. To confirm the income and expenditure accounts for May 2016.

The income and expenditure accounts for May 2016 were accepted and approved.

### b. To receive and adopt the accounts for payment for June 2016.

The accounts for payment for June 16 were adopted and cheques as listed were signed by Cllr Moss and Cllr Morris.

|                            |  |          |                  |
|----------------------------|--|----------|------------------|
| Nat West                   | Bank Charges   | £        | 17.00            |
| Talk Talk                  | Broadband/Landline   | £        | 8.85             |
| Xinn Ltd                   | Web Provision  | £        | 10.00            |
| Barclaycard                | Hoover bags, book, software, mobile top up,<br>tape, lock, refreshments, dustpan | £        | 192.04           |
| Petty Cash                 | Stamps, washing up liquid  | £        | 12.54            |
| Bullring Stores            | Newspapers   | £        | 9.90             |
| Julie Barton               | Chair's Allowance  | £        | 500.00           |
| ELITE                      | Shredding service  | £        | 3.82             |
| Buffets for All Occasins   | Destination management   | £        | 145.50           |
| BT                         | Phone bill - office  | £        | 129.48           |
| HMRC                       | NI and Tax (May)   | £        | 877.28           |
| Wages                      | Pay (May)  | £        | 5,541.35         |
| Pensions                   | Pensions (May)   | £        | 1,471.62         |
| CMS Workwear               | Staff workwear   | £        | 171.72           |
| SLCC                       | Conference - AJ and LM   | £        | 165.60           |
| CMS Workwear               | Staff workwear   | £        | 56.95            |
| Plusnet                    | Broadband Llys y Cwm   | £        | 12.49            |
| RCT                        | Rates - Llys y Cwm   | £        | 118.00           |
|                            | Rates - Caerlan  | £        | 437.00           |
| Viking                     | Buffing pads - Llys y Cwm  | £        | 37.51            |
| West Mercia Supplies       | Floor polish   | £        | 37.91            |
| RCT CBC                    | Talbot Close footpath  | £        | 1,000.00         |
| Leekes                     | Hand brush, ratchet pruner   | £        | 5.78             |
| UK Fuels                   | Unleaded - strimmer  | £        | 42.09            |
| RCT CBC                    | No. 47 Bus Service - May   | £        | 248.75           |
|                            |  | £        | 248.75           |
| Good Directions            | Clock maintenance  | £        | 288.00           |
| RCT                        | Garage Rent  | £        | 28.58            |
| UK Fuels                   | Diesel   | £        | 150.60           |
| BT                         | Alarm Line - Llys y Cwm  | £        | 45.47            |
| PPG Architectural Coatings | Paint  | £        | 166.73           |
|                            | <b>TOTAL</b>   | <b>£</b> | <b>12,014.58</b> |

### **AGENDA ITEM 7 Planning**

- a. Cllr Mills updated those present on the positive nature of the Wales Planning Conference. The item on how beneficial tree planting can be for the local area was of particular interest.
- b. It was noted that the way planning notifications will be sent out has been changed to improve the time scales within which Members are made aware of new applications.
- c. The following planning applications were noted:

16/0001/10, PEN Y GARN FARM, ROAD TO CASTELLAU FAWR FARM, CASTELLAU, BEDDAU, PONTYCLUN, CF72 8LQ  
16/0470/10, 6 HEOL FAENOR, BEDDAU, PONTYPRIDD, CF38 2JN  
16/0502/10, 40 MANOR CHASE, BEDDAU, PONTYPRIDD, CF38 2JD  
16/0537/10, TY GWYN, GWAUNMISKIN ROAD, BEDDAU, PONTYPRIDD, CF38 2AY  
16/0549/10, 17 HEOL FAENOR, BEDDAU, PONTYPRIDD, CF38 2JN  
16/0487/10, 18 CLOS DYFODWG, LLANTWIT FARDRE, PONTYPRIDD, CF38 2TP  
16/0335/10, HAND AND SQUIRREL PUBLIC HOUSE, 19 ELY VALLEY ROAD, TALBOT GREEN, PONTYCLUN, CF72 8AL (response already sent following May meeting)  
16/0506/10, 7 FOREST HILLS DRIVE, TALBOT GREEN, PONTYCLUN, CF72 8JB  
16/0451/10, LAND SOUTH OF A473, TALBOT GREEN (NORTH - EAST OF LEEKES DEPT STORE).  
16/0440/10, 1 CAE GARW, LLANTWIT FARDRE, PONTYPRIDD, CF38 2TQ  
16/5011/41, LITTLE FOXES, LANE TO RHIWBRIDWAL FARM, CROSS INN, LLANTRISANT, PONTYCLUN, CF72 8NZ  
16/0297/10, COUNTRY TIMBERS AND THE POTTING SHED, YNYSMAERDY IND EST, YNYSMAERDY, LLANTRISANT, PONTYCLUN, CF72 8LP  
16/0495/23, SOGEFI FILTRATION LTD, LLANTRISANT BUSINESS PARK, LLANTRISANT, PONTYCLUN, CF72 8YU  
16/0124/10, ON LAND 440 METRES TO THE WEST OF RHIWFELIN FACH FARM, NORTH OF THE ROYAL MINT, LLANTRISANT, PONTYCLUN, GR 303656, 185383

### **AGENDA ITEM 8 Correspondence**

- a. The thank you card from Analiese Beynon was noted.
- b. The thank you letter from Muscular Dystrophy UK was noted
- c. It was AGREED that Cllr Matheson and Cllr Mills would attend the "your views on the well-being of future generations event"
- d. Following discussion it was AGREED to request Dean Powell, Clerk to the Town Trust attend the July meeting to provide more information on the financial planning for the Beating the Bounds 2017.

### **AGENDA ITEM 9**

It was AGREED that Cllr Moss and Cllr Mills would attend the sign language course.

### **AGENDA ITEM 10**

Cllr Barton provided feedback from the Scrutiny Committee following the meeting at Llys y Cwm and it was AGREED to accept the recommendations of the committee regarding the improvements required to the outside area.

### **AGENDA ITEM 11**

- a. It was noted that the site meeting at Gwaunmiskin Terminus had been positive and the project was proceeding. All members were asked to consider a location for the old bus shelter and let the Clerk know of any suggestions within two weeks (28<sup>th</sup> June)
- b. It was noted that the site meeting at Cross Inn/ Penygawsi had been positive and a total of 6 dropped kerbs had been proposed at a total cost of approximately £6,000. It was AGREED to part fund the project with RCT highways with £1,500 coming from Llantrisant project money and £1,500 coming from the Street Furniture budget.

### **AGENDA ITEM 12**

The minutes from the events committee were noted and it was AGREED to hold the meeting with the local community groups to consider the way the community council works with other groups on future events.

### **AGENDA ITEM 13**

The two items of correspondence regarding play provision in the local area were noted and it was acknowledged that play provision is the duty of the Borough Council. The Clerk was asked to respond to the first item of correspondence and it was noted that the Community Council did not have the resources to take on the responsibilities that come with the running of a play park.

### **AGENDA ITEM 14**

Cllr Mills shared some of the research she has completed into becoming a Bee Friendly Council. In general those present supported the principle of the motion, however more information is required on alternative solutions to weed control and how other Councils who have taken action on this issue are moving forward. To be considered at the July meeting.

### **AGENDA ITEM 15 Health & Safety**

- a. IT was AGREED to work with the Town Trust, Ramblers and RCT Countryside section to try and solve the problem of the water on Bunny Walk no. 1
- b. There were no other Health and Safety issues that the Clerk has been made aware of since the last meeting.

### **AGENDA ITEM 16 Staffing**

The NJC national salary award was noted and it was AGREED to implement it for all staff.

### **AGENDA ITEM 17 Councillors Items**

Cllr Moss highlighted that following the removal of the A Frame at Lanelay Park the problem with motor bikes has returned.

**The next Monthly Meeting of Llantrisant Community Council will be held on Tuesday 12<sup>th</sup> July at 6.30pm, Caerlan Hall.**

| <b>Agenda Item</b> |  | <b>Task</b>   | <b>By Whom</b>          |
|--------------------|--|---|-------------------------|
| 4a                 |  | Respond to RCT letter re Community Centres                                | Clerk                   |
| 4c                 |  | Rearrange Allotment Competition   | Clerk                   |
| 8d                 |  | Invite Dean Powell to meeting re Beating the Bounds Finance               | Clerk                   |
| 11a                |  | Suggest alternate locations for the old shelter from Gwaunmiskin Terminus | All councillors         |
| 11a                |  | Liaise with RCT re Gwaunmiskin Terminus                                   | Clerk                   |
| 11b                |  | Liaise with RCT re Drop Kerbs, Cross Inn                                  | Clerk                   |
| 12                 |  | Organise and attend Events meeting with community                         | Clerk, Events Committee |
| 14                 |  | Collect more information regarding becoming a bee friendly Council        | Cllr Mills              |
| 15                 |  | Work with partnership agencies to solve muddy puddle on Bunny Walk 1      | Clerk                   |
| 17                 |  | Report return of motor bikes to Lanelay Park                              | Clerk                   |