

**Minutes for the Monthly Meeting of Llantrisant Community Council held at
Caerlan Hall, Llantrisant
on 11 October 2016 at 6.30pm**

PRESENT: Cllr David Nicholas (chair), Cllr Alan Matheson, Cllr Brian Farr, Cllr Veronica Nicholas, Cllr Paul Baccara; Cllr Arlene Moss, Cllr Gill Morris, Cllr Nicholas Powell, Cllr Ron Hunt, Cllr Julie Barton

AGENDA ITEM 1 Apologies

To receive apologies for absence.

Apologies for absence were received from Cllr Paula Yeo, Cllr Louise Mills and Cllr Jonathon Gilmore and from the Clerk, Mrs Alison Jenkins

Given the absence of the Clerk, Council agreed that the meeting should be Chaired by the Vice Chair, Cllr David Nicholas and that Cllr Julie Barton would take the minutes.

AGENDA ITEM 2 Declarations of Personal Interest

There were no declarations of personal interest.

AGENDA ITEM 3 Minutes of Previous Meeting

The minutes of the monthly meeting held on 13 September 2016 were confirmed as a true record, except Agenda Item 15. Cllr Morris' comments about funding should not appear here, but rather under Agenda Item 17 regarding Beating the Bounds.

Matters Arising

- 5d Land at Heol Johnson. The Clerk had left a report stating that there are problems with the plans for this land Cllr Moss intends to organise a meeting on site
- 6a Charitable organisation in Talbot Green. Cllr Baccara informed Council that the amount required was now £324. Council agreed to the slightly increased sum, and further agreed to supply a cheque this evening
- 7a Planning, Hand and Squirrel. This application is ongoing
- 8a Cllr Barton reported that the Bosom Pals event seemed successful, though the organisers were disappointed that the awful weather had kept members of the public away. Cllr Moss reported that it had been a successful fund raiser for the group
- 8d Given the Clerk's absence, agreed to ask the Clerk's Assistant to ask for a refund if possible
- 9 Older Person's Listening Project. Noted that no one had attended Council's September Events Meeting, but maybe a follow up email hadn't been sent
- 10. Cllr Barton to write letter re hanging baskets on smaller lamp-posts
- 12. Christmas. Council accepted the recommendations of the Events Committee regarding Christmas including the aspiration for a leaflet/poster advertising our own and community group events
- 13. Dog Bins Pending

- 14. Carlton Crescent. Cllr Morris to come into the office and draft a letter
- 15. The Chair attended the Growforit Event
- 17. Trimming of trees in Llantrisant Rd. Cllr Matheson is in liaison with RCT Cllr Glyn Holmes

AGENDA ITEM 4 Update on Actions

To receive an update on actions from the meeting on 13th September:

- Noted.
- 8c. Cllr Matheson gave a detailed report on the One Voice Wales Conference which he and Cllr David Nicholas had attended on October 1st

AGENDA ITEM 5 Pending

- Noted.
- 3. Sign Language Course funding has been omitted from this agenda. Agreed to place it on December Agenda. Cost will be £240 each plus exam fees of £140 each.

AGENDA ITEM 6 Finance

a. To confirm the income and expenditure accounts for September 2016.

The income and expenditure accounts for September 2016 were accepted and approved

b. To receive and adopt the accounts for payment for October 2016.

The accounts for payment for October 2016 were adopted and it was AGREED that payment would be authorised by Cllr Moss and Cllr Mills. It was further agreed to amend the accounts to take into account the payment of £324 to the Talbot Green Charitable Group Bronhauil HYG, making the total £13,487.64. A cheque was written for this amount.

AGENDA ITEM 7 Planning

All planning applications were noted.

AGENDA ITEM 8 Correspondence

- a. Letter from the Post Office regarding Cross Inn Post Office. Noted. Cllr Matheson to draft letter regarding Council's disappointment that no alternative facility had been found.
- b. Content of an email from RCT re CIL payment was noted.
- c. Content of an email from RCT re proposed update of Regulation 123 List was noted.
- d. Content of a report from One Voice Wales 'Advice to Community and Town Councils on Working with Young People' was noted.
- e. Publicity re the Kip McGrath Centre in Pontypridd was noted.
- f. Literature from Wales in Bloom was noted. Suggested that local groups might be interested in getting involved.

AGENDA ITEM 9 Staffing

Cllr Barton and other members updated Council on the Staffing Committee Meeting which had been held just prior to this meeting. Council unanimously AGREED the recommendations of the Staffing Committee:

- To offer Andrew the Summer Work Operative and additional 6 days work, requesting him to keep the office open Mon-Friday 09.30-1.30, and spending the afternoon assisting Phil
- To postpone the November Council Meeting, moving all its business, including Grant Approval to the December Meeting
- As a consequence to cancel the Christmas Social, scheduled for after the December Meeting, and consider another Social Event in the New Year
- Cllr Barton to approach the Clerk of Tonyrefail CC to see whether she would come in and make payments if our Clerk doesn't return to work on 14.11
- Cllr Moss to arrange the Christmas events in Talbot Green
- Cllr Matheson to liaise re Llantrisant's Remembrance Sunday Event
- Cllr Morris to visit the Youth Club and ensure everything is running smoothly

AGENDA ITEM 10 Youth Club Safeguarding Children Policy

Council AGREED to adopt the Youth Club Safeguarding Children Policy.

AGENDA ITEM 11 Remembrance Day Service

The arrangements for this year's Remembrance Day Service were noted.

AGENDA ITEM 12 Councillor's Christmas Social

Council had already agreed under Agenda Item 9 to postpone this until after Christmas.

AGENDA ITEM 13 Break-Ins at Allotments

Reports of a spate of break ins at Penycoedcae Allotments were noted. Council suggested that if the Allotment Committee wanted to put up fake CCTV cameras as a deterrent, they could fund them from the Community Council Grant.

AGENDA ITEM 14 Health & Safety

No incidents reported.

AGENDA ITEM 15 Councillors Items

- Cllr Farr requested a planter for outside the Cross Inn Co-op. Suggested this could be the site for relocation of the Penycoedcae planter when boundaries are reorganised.
- Cllr Baccara reported on some unsavoury incidents in a lay-by opposite the hospital. The bushes have been cut back and CCTV installed

- Cllr Moss thanked Council for supporting her attendance on the sign language course
- Cllr Barton and Cllr Nicholas will need to judge the Christmas Tree Competition in December
- All Councillors wished to pass on their thanks to the Clerk's Assistant for the great way she has shouldered the burden of being the only member of staff in the office for a number of weeks.

The meeting ended at 8.20pm

The next Monthly Meeting of Llantrisant Community Council will be held on Tuesday 6 December 2016 at 6.30pm, Llys y Cwm Hall.

Agenda Item	Task	By Whom
Matters Arising	Land at Heol Johnson – Cllr Moss to organise site meeting	Cllr Moss
Matters Arising	SLCC refund	Assistant to the Clerk
Matters Arising	Cllr Barton to write letter regarding handing baskets on small lamp-posts	Cllr Barton
Matters Arising	To take matters forward identified from Events Committee regarding Christmas	The Clerk
Matters Arising	Dog bins at Chartist road - pending	The Clerk
Matters Arising	Carlton Crescent – Cllr Morris to draft letter	Cllr Morris
Pending	Include Sign language course on December Agenda	The Clerk
Pending	Clerk to contact RCT regarding slow sign being the wrong way between Cross Inn and Penygawsi Primary School.	The Clerk
Pending	Extend the new fencing further along the boundary from Dan Caerlan and Brynteg. The Clerk to take this matter forward.	The Clerk
Pending	Re planning application of 28 flats on the site of Southgate Garage, Cross Inn Road, Llantrisant: <ul style="list-style-type: none"> • Check last planning application for signs that the land may be contaminated, and also the LDP. • Send a separate letter to Simon Gale at RCT regarding the lack of information sent to local residents about the Planning Application. 	The Clerk
Pending	Write to retail park to ascertain if they will fund Christmas tree this year	Cllr Moss
8a	Draft letter to Post Office regarding disappointment that no alternative facility has been found regarding closure of Cross Inn	Cllr Matheson

13	Write to Penycoedcae Allotment and suggest that they utilise grant funding to purchase deterrent fake CCTV cameras	The Clerk
15	Planter outside Cross Inn Co-op	The Clerk