

**Minutes for the Monthly Meeting of Llantrisant Community Council held at Caerlan Hall,  
Llantrisant on 9 January, 2018 at 6.30pm**

**Present:**

D Nicholas (Chair)		
J Barton	A Crutcher	R Hunt
A Matheson	A Moss	S Powell

Also present: Clerk - Catherine Craven

<b>1. Apologies</b>	Apologies were received from Cllrs. B Farr, L Mills-Phillips, S Trask, V Nicholas, K Williams and J Woddington.				
	Members noted the apology.				
<b>2. Declarations of Interest</b>	Cllr A Matheson "I know the local resident very well" Item 8e				
	Cllr S Powell "I am a Member of the RCTCBC Planning Committee" Item 6				
	There were no other declarations of interest in line with the code of conduct.				
<b>3. Minutes</b>	To confirm and sign the minutes of the Monthly Meeting held on the 5 December, 2017.				
	<b>Resolved:</b> that the minutes of the December Monthly Meeting on the 5 December 2017 were confirmed and signed by the Chair as a true record.				
<b>4. Pending Matters from Previous Meetings</b>	To note the table of actions from previous meetings				
	<b>Resolved:</b> that the updated table of actions was noted.				
<b>5. Finance</b>					
a	To confirm the income and expenditure accounts for November and December 2017				
	<b>Resolved:</b> that the income and expenditure accounts for November and December 2017 were accepted and approved.				
b	To receive and adopt the accounts for payment for January 2018.				
	Talk Talk	11.01.18	Broadband/Landline	£	29.70
	Xinn Ltd	10.01.18	Web Provision	£	10.00
			Tables, carpet, grant, refreshments, van		
	Barclaycard	09.01.18	hire	£	758.42
	Petty Cash	09.01.18	stamps, cards, donation, refreshments	£	118.29
	Unity Trust	31.12.17	Bank Charges	£	49.80
	Toshiba	19.01.18	Copier charges	£	444.22
	Bullring Stores	09.01.18	Newspapers	£	14.30
	Plusnet	14.01.18	Main phone line & Fibre	£	49.80
	HMRC	09.01.18	NI and Tax (Dec )	£	1,314.29
	Wages	15.12.18	Pay (Dec )	£	4,801.43
	Pensions	09.01.18	Pensions (Dec )	£	1,474.51
	Plusnet	22.01.18	Broadband - Llys y Cwm	£	13.49
	RCT	15.01.18	Rates - Caerlan Hall	£	449.00
	RCT	15.01.18	Rates - Llys y Cwm Hall	£	165.00
	Cleanmate	09.01.18	Relief Caretaker (Nov)	£	1,071.24
	SSE	31.12.17	Electric - Caerlan	£	94.32

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SSE	08.01.18	Gas - Llys y Cwm	£	230.65
BT	21.12.17	Alarm Line	£	45.49
Leekes	09.01.18	cuboard door hinge	£	1.19
RCT CBC	09.01.18	Community Bus (November )	£	440.00
Trivalis	09.01.18	Garage Rent	£	29.28
<b>TOTAL</b>			<b>£</b>	<b>11,770.04</b>
<b>ADDITIONAL PAYMENTS</b>				
<b>TOTAL</b>				
Cleanmate	09.01.18	Relief Caretaker (Dec)	£	630.54
SSE	20.01.18	Electricity - Llys y Cwm	£	184.84
C&L Gardening Services	09.01.18	Christmas Tree erection and removal	£	345.00
<b>Total</b>			<b>£</b>	<b>12,930.42</b>

**Resolved:** that the income and expenditure accounts for January 2018 were accepted and approved.

Cllr J Barton arrived 6.30 pm

## 6. Planning

To consider planning applications received since the last meeting.

**LLANTRISANT** – none

**BEDDAU**– none

**TYNANT**– none

**TALBOT GREEN** x 2

Ref: 17/1299/10

**PROPOSAL:** Erection of coffee shop (Use Classe A3) and a two storey mixed use building comprising 2 no. A1/A2/A3 units (Retail, Financial/Professional & Food/Drink) at ground floor level, with office accommodation above (Use Class B1), together with associated vehicular and pedestrian accesses, car parking, landscaping and ancillary development: site preparation, clearance, treatment, re-profiling and the installation of new services and infrastructure

**LOCATION :** LAND AT MAGDEN PARK, GREEN MEADOW, LLANTRISANT, PONTYCLUN, CF72 8XT

Ref: 17/1369/10

**PROPOSAL:** Extension in the form of a detached annex to the Premier Inn Hotel, together with associated car parking, landscaping and ancillary development: site preparation, clearance, treatment, re-profiling, and the installation of new services and infrastructure.

**LOCATION :** PREMIER INN, HEOL GWAUN ELAI, MAGDEN PARK, CF72 8LL

**Resolved:** that no comment was made.

## 7. Correspondence

a To consider a response to the Welsh Government Consultation: Planning Law in Wales.

It was reported on the One Voice Wales Larger Local Councils Committee Meeting on the 24th January agenda Dr Charles Mynors is presenting an item on Law Commission – Review of Planning Law in Wales.

**Resolved:** that the Chair and Vice Chair attending the One Voice Wales meeting and will report back to full Council at the February meeting. **mm61**

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b	To note the National Assembly for Wales' Expert Panel's Report on Assembly Electoral Reform.
<b>Resolved:</b> that the report was noted.	
c	To consider the Natural Resources Wales financial support for projects to improve the environment.
<b>Resolved:</b> that the report was noted.	
d	To note letter of thanks from Llantrisant Guildhall for financial support of the Christmas Event. An update on the project was given by Council members who sit on the Guildhall Trust Committee.
<b>Resolved:</b> that the update and letter were noted.	
e	To note One Voice Wales draw for invitations to Buckingham Palace Garden Tea Parties in 2018.
<b>Resolved:</b> that the invitation was noted.	
f	To consider One Voice Wales's Community and Town Council Consultation Events – Next Steps communication.
<b>Resolved:</b> that the communication was noted.	
g	To note the newsletter published by the Review of Community and Town Council Sector
<b>Resolved:</b> that the newsletter was noted.	
h	To note One Voice Wales RCT/Merthyr/Caerphilly Area Committee held on the 31 January 2018 at 7.00 pm.
<b>Resolved:</b> that the Chair and Vice Chair will be attending as the Councils nominated representatives.	
i	To consider the South East Wales Regional Engagement Team's Winter 2018 newsletter
<b>Resolved:</b> that the newsletter was noted.	
	To consider requests for financial contribution from
j	Urdd National Eisteddfod. 2018 venue Brecknock and Radnor
<b>Resolved:</b> that on this occasion a financial contribution would not be made.	
k	Llangollen International Musical Eisteddfod
<b>Resolved:</b> that on this occasion a financial contribution would not be made.	
l	To respond to a request from Age Concern to update any actions on the Health, Social Care and Sport Committee's report Tackling Loneliness Amongst Older People.

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**Resolved:** that the request was noted.

m To consider One Voice Wales training programme for February to July 2019.

**Resolved:** that the programme was noted.

8. **Clerks Report**

a To receive an update on the by-election in the Tynant Ward.

The Clerk reported that, in line with statutory requirements, it had been widely advertised in the local community that nomination papers have been made available since the 4 January and must be received by RCTCBC no later than 4pm on Friday 12 January. If the election was contested, the poll will take place on the 8 February.

**Resolved:** that the update was noted.

b To nominate representatives for the RCTCBC Community Liaison Committee

**Resolved:** that the Chair and Vice Chair were nominated.

c To receive a request from Youth Club. Giving a voice to the youth.

**Resolved:** that Members welcomed the exciting new initiative to meet with Youth Club representatives and support giving local young people the opportunity to be heard by this Council. **mm62**

d To consider a report on the number 47 local bus service for Llantrisant and Talbot Green.

Members considered the report and concerns were raised over the decline in numbers using the service and the 35% increase in costs to provide the bus service. It was noted that the vast majority of service users have concession passes, with only one or two paying passengers using the bus no more than a couple of times in any one month. It was also noted that TRAVOL operate a Community Transport service in the area – “a door-to-door service, specifically designed for people who find it very difficult or impossible to get on or off ordinary buses or even to get to the nearest bus stop”. It was agreed an impact assessment needed to be carried out with the service users in order for the Council to make an informed decision.

**Resolved:** that

(i) Ward Members carry out an impact assessment with the existing service users;

(ii) Clerk requests an extension to the existing contract. **mm63**

e To consider a report on the budgeting of new street furniture.

**Resolved:** that

(i) Members of the Scrutiny Committee analyse the asset register at the meeting 16 January to assess the existing stock; **mm64**

(ii) request for a bus shelter outside the Trem Y Cwm sheltered housing accommodation was not agreed as it was considered pavement at the site is too narrow. **mm65**

f To receive a report on Christmas 2017 and beyond

**Resolved:** that an evaluation of Events for Christmas 2017 was concluded and a similar format was agreed for 2018.

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Date:.....

10	<b>Health &amp; Safety</b>
	None reported.
11	<b>Staffing</b>
<b>Resolved:</b> Jason Acer started in the first week of January 2018 as Council Halls Caretaker	
12	<b>Committees</b>
a	To receive an update on any staffing issues since the last meeting
	None reported
b	To receive the Minutes of the Staffing Committee
<b>Resolved:</b> that the new Caretaker appointment was noted and the signed minutes noted.	
c	To receive feedback from the Events Committee on Christmas 2017
	The Clerks reported was noted.

The meeting ended at 8.10 pm

Signature:.....

Date:.....