

**Minutes for an extra-ordinary Meeting of Llantrisant
Community Council held at Caerlan Hall, Llantrisant
on 24th January 2017 at 6.30pm**

PRESENT: Cllr Julie Barton (Chair), Cllr Nicholas Powell, Cllr David Nicholas, Cllr Arlene Moss, Cllr Allan Matheson, Cllr Veronica Nicholas and Cllr Ron Hunt together with the Clerk Mrs Alison Jenkins.

AGENDA ITEM 1

Apologies for absence were received from Cllr Gill Morris, Cllr Paula Yeo, Cllr Jonathan Gilmore, Cllr Louisa Mills, Cllr Paul Baccara

AGENDA ITEM 2

There were no disclosures of Personal Interest from Members in accordance with the Code of Conduct.

AGENDA ITEM 3 Staffing

Following a detailed discussion and debate it was AGREED to accept the recommendations from the Staffing Committee.

- That GC or AL (youth club staff) be offered temporary hours to help cover the office jobs until the recruitment process is complete.
- To restructure the Parish Office to include a Clerk who will be the Proper Officer for Council and a Responsible Officer/Deputy Clerk. Giving the Council more resilience in the future.
- Recruitment for a new Clerk on SCP 30 to 34 for 22 hours per week to commence as soon as possible.
- To ensure that full reviews take place during the first 6 months of the restructure.

It was AGREED to accept the staffing committee recommendation to advertise for 4 weeks, closing date 22nd February with an amendment to the interview date to Tuesday 28th February.

Information was provided on costs to advertise on SLCC website, it was AGREED to advertise via the SLCC, OVW, RCT and the Council's own website and social media, encouraging local hubs to share the post.

The recommendation from the staffing committee that the current Clerk AJ will be appointed as the Responsible Financial Officer/Deputy Clerk will be considered once the recruitment process is completed.

AGENDA ITEM 4 Finance

- a. The income and expenditure accounts for December 2016 were accepted and approved.
- b. To accounts for payment for January 2017 as listed were adopted and Cllr Moss and Cllr L Mills authorised the payments.

Nat West	Bank Charges	£	17.00
Talk Talk	Broadband/Landline	£	27.95
Xinn Ltd	Web Provision	£	10.00
Barclaycard	Ramblers event, tuck shop	£	133.89
Petty Cash	ramblers event	£	10.00

Signed.....

Date:

Trustmark	A4 white paper	£	21.48
Toshiba	quarterly lease and copy charges	£	471.10
HMRC	NI and Tax (Dec)	£	975.90
Wages	Pay (Dec)	£	5,997.07
Pensions	Pensions (Dec)	£	1,545.80
One Voice Wales	Equality & Diversity Training	£	35.00
Play Wales	membership 2017	£	25.00
Plusnet	Broadband Llys y Cwm	£	13.49
RCT	Rates - Llys y Cwm	£	118.00
	Rates - Caerlan	£	437.00
West Mercia Supplies	Buffing Pads	£	53.50
SSE	Gas Bill - Llys y Cwm	£	230.76
Cleanmate	Relief Caretaker	£	88.00
RCT CBC	No. 47 Bus Service - Nov & Dec	£	398.00
		£	398.00
RCT Community Band	Performance (<i>B&T Carol Service</i>)	£	105.60
Out to Learn Willow	Grow for it workshop - leisure centre	£	60.00
BATCL	Grant	£	5,000.00
RCT Homes	Garage Rent	£	28.58
UK Fuels	Diesel	£	160.60
Maynards Motors	Van MOT and Repairs	£	192.07
Leekes	deicer & wash & wax	£	6.97
SSE	Electricity - Llys y Cwm	£	181.66
SSE	Electricity - Caerlan	£	127.66
RCT Homes	Garage Rent	£	28.58
	TOTAL	£	16,948.16

AGENDA ITEM 5 Planning

It was noted that the Ystrad Barwig development is going to an Inquiry. The following applications were noted:

Application Ref: 16/1275/10 **Location:** ARVONIA, GWAUNMISKIN ROAD, BEDDAU, PONTYPRIDD, CF38 2AY

Application Ref: 16/0889/10 **Location:** PANORAMA B, PENYCOEDCAE ROAD, PEN-Y-COEDCAE, PONTYPRIDD, CF37 1PU

Application Ref: 16/1290/10 **Location:** 69 MANOR CHASE, BEDDAU, PONTYPRIDD, CF38 2JE

Application Ref: 16/1278/10 **Location:** 7 GREEN PARK, TALBOT GREEN, PONTYCLUN, CF72 8RB

Application Ref: 17/0045/01 **Location :** ROUNDABOUT ON ELY VALLEY ROAD, A4119, LEADING INTO NANT MUCHUDD

Application Ref: 17/0028/01 **Location :** HSBC, 14-16 ELY VALLEY ROAD, TALBOT GREEN, PONTYCLUN, CF72 8AP

Signed.....

Date:

Application Ref: 16/1220/15 **Location:** UNIT 16 EARTHMOVERS HOUSE, LLANTRISANT BUSINESS PARK, LLANTRISANT, PONTYCLUN, CF72 8LF

Application Ref: 16/1265/10 **Location:** 22 PARK VIEW, LLANTRISANT, PONTYCLUN, CF72 8DL

Application Ref: 16/0943/10 **Location:** 11 GREENLANDS ROAD, LLANTRISANT, PONTYCLUN, CF72 8QD

Application Ref: 16/1326/10 **Location:** TY MAEN, 32 HIGH STREET, LLANTRISANT, PONTYCLUN, CF72 8BR

Application Ref: 17/0043/09 **Location :** 3 PYTCHLEY CLOSE, CROSS INN, LLANTRISANT, PONTYCLUN, CF72 8HG

Application Ref: 16/1357/10 **Location :** UNIT 11A, EDWARDS BUSINESS PARK, LLANTRISANT INDUSTRIAL ESTATE, PONTYCLUN, CF72 8YU

Application Ref: 17/0010/10 **Location:** LLANTRISANT RUGBY CLUB, ST DAVID'S PLACE, LLANTRISANT, PONTYCLUN, CF72 8HA

Signed.....

Date: