

MINUTES of the Monthly Meeting of **LLANTRISANT COMMUNITY COUNCIL** held at The Caerlan Hall, Llantrisant on **TUESDAY 9th February 2016 at 6.30pm.**

PRESENT: Cllr Allan Matheson (Chair), Cllr Julie Barton, Cllr Brian Farr, Cllr Gill Morris, Cllr Arlene Moss, , Cllr David Nicholas, Cllr Nicholas Powell and Cllr Paul Baccara together with the Clerk Mrs Alison Jenkins and Cameron Docherty MYP for RCT.

Members of the Public: Louisa Mills

1. Apologies for Absence

Apologies for absence were received from Cllr Jonathan Gilmore, Cllr Veronica Nicholas and Cllr Ron Hunt

- 4b.** Cllr Matheson welcomed Cameron back to the Community Council. Cameron proceeded to provide an informative account of the results of his feedback from his visit to Llys y Cwm Youth club and the questionnaire he completed with the children there. Generally the response was extremely positive although Cameron had picked up on issues with the lack of Tuck Shop, provision for older children and possibilities for new activities.

Cllr Barton and Cllr Farr entered the meeting 6.40pm

The Clerk will liaise with the youth club team leader regarding the results of the questionnaire. Cameron was thanked for his time and feedback.

Cameron left the meeting. 6.45pm

2. Disclosure of Interest

Cllr Matheson declared an interest in agenda item 7a.

Cllr Farr declared an interest in agenda item 12

3. Minutes

The minutes of the Monthly Meeting held on the 12th January 2016 were confirmed and signed as a true record.

4. Information from the meeting on the 12th January 2016

- a. Cllr Matheson summarised his report on the event on the 2nd February before Council worked through the recommendations for responses to the Bill. It was AGREED to comment as follows:

- Until more information is provided on type, quantity and timing of training that training of Community Councillors should be voluntary and not mandatory.
- The proposal that only clerks who are suitably qualified will be classed as competent should be amended to include a provision to recognise clerks with either long service or suitable experience.
- The requirement for two thirds of Community Councillors to be elected as part of the competence test be removed from the draft bill.
- If future proposal to include a Community Councillor to voter ratio, we

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suggest 1 to 1000.

- The process of serving improvement notices on principal/community councils be removed from the draft bill.
 - There should be no change in the rules relating to public participation at council meetings.
 - The proposal to set up area committees be removed from the draft bill as this will only duplicate what current councils and other public bodies do.
- c. The Clerk confirmed that she was trying to check with Sara regarding the timing of the event, having discovered that the library is unavailable between 10am and 12noon. If the time cannot be changed arrangements will proceed with refreshments in the Welfare Club or if the time can be changed refreshments will be in the library.
- d. The election notice was noted and it was acknowledged that the closing date for nomination papers was Friday 12th February. The Clerk was asked to contact the local columns in the paper to encourage people to vote in the election on the 10th March.

5. Pending

The Clerk provided a brief update on pending matters.

The Clerk was requested to send sample memorial plaques to Cllr Moss for the tree for Gareth.

The response regarding the one way system at Mildred Street was noted and the Clerk was asked to forward the letter to Inspector Greg Prosser to request police action regarding the matter. It was also suggested that the matter should be brought to the attention of the local PACT meeting.

It was AGREED to hold an events committee meeting on Friday 26th February at 10.30am, Caerlan Hall.

6. Finance

- a. The income and expenditure accounts for January 2016 were accepted and approved.
- b. The accounts for payment for February 2016 were adopted and cheques as listed were signed by Cllr Moss and Cllr Barton.
- c. The letter from the Welsh Government regarding the section 137 limit for 2016/7 was noted.
- d. The Clerks report regarding the appointment of an internal auditor for 2015/16 was discussed along with the additional quote. It was AGREED to proceed with Auditor 1.

7. Planning

- a. The planning applications received since the last meeting were noted.
- b. The consultation by RCT on the proposed Treforest Industrial Estate and Parc Nantgarw Local Development Order was noted.

8. Correspondence

- a. The thank you letters/emails received from community groups regarding their community grants were noted.

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- b. It was AGREED to respond to the letter from the Town Trust regarding the Llantrisant Christmas festivities and thank them for leading the way with the Christmas festivities. The events committee will consider the Community council's involvement in the event at the events committee on the 26th February.
- c. The letter from the Town Trust regarding the Beating of the Bounds 2017 was noted and Council were pleased to hear of the proposed events already in the pipeline. It was AGREED to provisionally book rooms at the Premier Inn and to communicate with Crecy regarding the date.
- d. The email from C Owen regarding pedestrian walking between Cross Inn and Talbot Green was noted and it was AGREED that the items raised were matters for the Borough Council. Local members to meet with Cllr Holmes to raise the issues with him.
- e. Following a discussion it was AGREED to forward the information regarding the Beacon for the Queen's 90th Birthday to the Town Trust for their consideration. The Clerk to bring information on other events being organised for the birthday celebrations to the March meeting.

9. Beddau Councillor

It was AGREED to appoint Paula Yeo as the new Councillor for the Beddau Ward. The Clerk to invite Cllr Yeo to the office to sign her acceptance of office and provide an introduction to the Community Council.

10. Destination Management

The Clerk's report on the Destination Management Partnership was noted and Cllr Matheson provided further information on the last meeting. It was AGREED to support the continuation of the group, with the Clerk being involved in an administrative role and Cllr Matheson, Cllr Barton, Cllr Moss and Cllr Baccara all representing the different wards. It was further AGREED to grant £150 from the public relations budget to support a networking event being held by the group.

11. Review of Policies

It was AGREED to approve the proposed youth club policies for:

- a. Anti bullying Policy
- b. Behaviour Management Policy
- c. Complaints Policy & Procedure
- d. Equal Opportunities Policy
- e. Health & Safety Policy
- f. Play Policy

It was noted that the Safeguarding Children Policy was not worded as strongly as some other organisation policies on this issue and Cllr Barton agreed to provide the Clerk with an alternative document that could be adapted and brought back to the March meeting for review and approval.

12. Penygawsi Allotments

Following a discussion it was AGREED to fund up to £750 from Llantrisant project money to replace the central grass path at Penygawsi allotments with a hard surface. This will enable the allotments still to be able to request a second skip should they

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need it before the end of the financial year. Should the second skip not be required funds to be vired from allotments to projects as appropriate.

13. Footpath Southgate

Following a detailed discussion regarding the land ownership, historic information, health and safety risks and RCT involvement it was AGREED not to proceed with starting the process to formally adopt and surface the track beside Penygawsi allotments leading from Summerfield Drive to Westhill Drive.

14. Health & Safety

There has been a problem with tiles off the roof at Llys y Cwm porch. The roof is now repaired, however the walls remain damp, and a dehumidifier will be hired for over the half term to try and improve the situation.

15. Staffing

There were no staffing issues to report. The Clerk was asked to remember that Council had agreed to re-appoint the same Summer Labourer as last summer if he was available.

16. Councillors Items

Cllr Morris requested that the promised signage at the junction at Llantwit Main/Beddau Halt was chased up.

Cllr Baccara updated members on a recent visit to the building work at Y Pant. He was extremely impressed with the new outdoor sports facilities which will be in use from the spring and the whole project is due for completion by November.

The Clerk requested when Councillors would be available for photographs for the website and it was felt the photographer should be invited to forthcoming events or committee meetings as appropriate.

The meeting ended at 8.00pm

Next Monthly meeting on Tuesday 9th February 2016 at 6.30pm, Caerlan Hall.

Agenda Item	Task	By Whom
4b	Feedback Cameron's finding to youth club team	Clerk
4a	Send of responded on Draft Local Government (Wales) Act	Clerk
4c	Contact Sara and arrange unveiling	Clerk, Assistant
4d	Advertise election in local columns	Assistant
5	Copies of plaques to Arlene	Clerk
5	Mildred Street letter to Inspector Prosser and PACT	Clerk

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5	Events committee – Friday 26th Feb	Events committee, Clerk and Assistant
6d	Appoint internal auditor	Clerk
8b	Respond to Town Trust	Clerk
8b	Consider Llantrisant Christmas Event	Events committee
8c	Book rooms in Premier Inn	Clerk
8c	Let Crecy know dates for Beating of the Bounds	Clerk
8d	Arrange a site meeting with Cllr Holmes, update C Owen on situation	Clerk, local members
8e	Forward information re Beacon to Town Trust and consider alternative activities to acknowledge the Queen's birthday	Clerk
9	Invite Cllr Yeo to induction meeting	Clerk
10.	Action Destination Management recommendations	Clerk

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