

**Minutes for the Monthly Meeting of Llantrisant Community Council held at Lllys y Cwm,  
Beddau on 13 February at 6.30pm**

**Present:**

D Nicholas (Chair)			
J Barton	A Crutcher	B Farr	R Hunt
A Matheson	S Trask	K Williams	

Also present: Clerk - Catherine Craven. PC Ryan Carter, PCSO Claire Griffiths, Scott Badman and Gareth Bishop.

1.	<b>Apologies</b>
	Apologies were received from Cllrs. A Moss, S Powell and V Nicholas.
	Members noted the apologies.
	Absent: Cllrs. L Mills-Phillips and J Woodington
	The Council welcomed its new Tynant Ward Member; Mal Davies.
	The matter of the method in which Members give their apologies was raised. Clerk advised its Standing Orders do not make any reference to this matter. The 2017 Good Councillors Guide advises 'You should contact the clerk with an apology and explanation' This helps the scheduled meeting is in quorum. However, as the office closes at 1.30pm Members can also sent apologies via another Member. There is no statutory guidance on how Members can give their apologies.
	<b>Resolved:</b> that Members should contact
	(i) the Clerk with an apology and explanation in the first instance;
	(ii) can also ask another Member to give on an apology and explanation on their behalf.
2.	<b>Declarations of Interest</b>
	No declarations of interest were received in line with the code of conduct.
	With the agreement of Council the Chair brought forward item 8c Codgers Corner
	The Clerk reported on a visit made to the office by PC Mike Perry and Emma Jayne Davies, the divisions Crime Reduction Tactical Officer. Local Ward Members would welcome the opportunity to discuss the matters raised in the report. The Chair welcomed the local Police Officer and PCSO's to the meeting. Anti-social behaviour continues to be a problem in the area. Local Police Officer and Beat Officer, Ryan Carter, told the Council that the perception of crimes does not tally with the reported and actual incidents. There are many ways in which reports can be made; dial 101, Facebook and e-mail or using the PCSO direct contact numbers. Local Ward Members have been attending PACT meetings to discuss matters arising.
	<b>Resolved:</b> to continue all efforts in
	(i) monitor the area and
	(ii) local Ward Members attend PACT meetings.
3.	<b>Minutes</b>
	To confirm the January Monthly Meeting on the 9 January 2018 as a true record.
	<b>Resolved:</b> that the minutes of the Monthly Meeting on the 9 January 2018 were confirmed and signed by the Chair as a true record.
4	<b>Action Table</b>
	a) To note the Clerks report on actions from previous meetings.
	<b>ACTION mm63 Community Consultation on Bus Service 47</b>
	Two dates booked in February - Thursday 22 at Gwaun Ruppera Care Home Llantrisant

Signature:.....

Date:.....

and  
Friday 23 at Fanheulog, Talbot Green.

**Resolved:** that all Members are invited and encouraged to attend the Community Consultation Events.

**ACTION mm61 One Voice Wales Meetings**

Councillor Allan Matheson gave verbal feedback from the meetings he and the Chair attended.

The Clerk will circulate the draft One Voice Wales minutes once received for Members to peruse.

**Resolved:** the verbal report was noted.

b) To receive the reply from RCTCBC relating to the Consultation of Gartholwg School.

**Resolved:** that the Council will await the outcome of the Cabinet meeting following the consultation.

c) Councillor S Trask reported that he and the Clerk attended a drop in session at Merthyr with the Independent Review Panel on the 12 February. The half hour session provided the opportunity to discuss Council views on the future of the sector. The Panel urged Councils to complete its on-line questionnaire in which four key questions are asked -

1. What should Community and Town Councils be responsible for?
2. How should they operate?
3. What's standing in their way to deliver for the local community?
4. How do councils ensure they best represent their local community?

**Chair left the meeting (7.30pm) due to family illness, and the Vice Chair took over.**

**5 Finance**

a. To confirm the income & expenditure accounts for January 2018.

**Resolved:** that the income and expenditure accounts for January 2018 were accepted and approved.

b. To receive and adopt the accounts for payment for February 2018

**Resolved:** that the accounts for payment for September as listed were adopted and cheques were signed by Cllr A Matheson and R Hunt.

Cllr A Matheson and B Farr agreed to authorise the online payments

Talk Talk	Broadband/Landline	£29.70
Xinn Ltd	Web Provision	£10.00
Barclaycard	hall provisions keys phones, bulbs	£588.92
Petty Cash	keys, cleaning prods, post, refreshments	£57.97
RCTCBC	Councillors ID cards and photos	£57.60
Rialtas	Finance Software	£432.00
Trustmark	Diary	£4.79
Elite Paper Solutions	Confidential Waste	£3.82

Signature:.....

Date:.....

HMRC	NI and Tax (Jan )	£875.48
Wages	Pay (Jan )	£5,921.72
Pensions	Pensions (Jan )	£1,703.78
CMS & Sons	Staff uniform	£117.11
Plusnet	Broadband - Llys y Cwm	£13.49
SSE	Caerlan - Gas	£682.80
SSE	Caerlan - Electric	£65.40
G&C Electrical	Electrics for Defibrillator	£138.00
SSE	Electric - Works Depot	£58.56
RCT CBC	Community Bus (Dec )	£330.00
Centregreat	Christmas lights and trees	£5,388.00
Ty Cerrig	Christmas Trees	£1,104.00
Trivalis	Garage Rent	£29.28
UK Fuels	Diesel	£80.60
Maynards Motor Service	Service, MOT	£678.23
<b>TOTAL</b>		<b>17,693.02</b>
Jason Akers	Mileage Claim	£39.24
Copyprint	Headed Paper, Compliments Slips, Cards	£175.20
West Mercia Supplies	Smoke Alarms	£40.74
West Mercia Supplies	Floor Cleaner, Antibac, Paper, bin bags	£58.57
Catherine Craven	Mileage Claim	£33.45
	Total	£18,040.22
c. To note One Voice Wales' advice on Budget Preparation 2018/19		
<b>Resolved:</b> that the advice was noted.		
d. To note the Section 137 Expenditure Limit for 2018/19		
<b>Resolved:</b> that the advice was noted.		
<b>Scrutiny Committee</b>		
<ul style="list-style-type: none"> <li>a) to agree the virement – Item 4</li> <li>b) to continue to monitor rental income at Llys y Cwm and Caerlan Hall – Item 5</li> <li>c) to adopt a traffic light system for recording the condition of Council assets – Item 6</li> <li>d) to agree the 208/19 budget – Item 7</li> <li>e) to agree the 2108/19 precept for Council Tax Band D Property to be set at £40 per annum to generate an income of £212,359 – Item 8.</li> </ul>		
<b>Resolved:</b> that		
<ul style="list-style-type: none"> <li>a) the virement was agreed;</li> <li>b) the rental income for both halls continues to be monitor;</li> <li>c) a traffic light system for recording the condition of Council assets is adopted;</li> <li>d) the 208/19 budget was agreed</li> <li>e) the 2108/19 precept for Council Tax Band D Property to be set at £40 per annum to generate an income of £212,359 was agreed;</li> <li>f) the Clerk informs RCTCBC of the agreed precept. <b>mm67</b></li> </ul>		
<b>6</b>	<b>Planning</b>	
	To consider planning applications received since the last meeting.	

Signature:.....

Date:.....

APPLICATION REF:

**BEDDAU**

Ref: 17/1192/10

Proposal: Raised hardstanding to front of property and dropped kerb.

Location: 1 FOREST ROAD, BEDDAU, PONTYPRIDD, CF38 2DP

Ref: 18/0047/10

Proposal: Conversion of existing bungalow into 2 storey dwelling.

Location: GLENGALI, BRYNTEG LANE, BRYNTEG, BEDDAU, CF72 8LS

Ref: 18/0013/10

Proposal: Proposed Ground Floor, Front and Rear Extensions

Location : 41 LLWYNCRWN ROAD, BEDDAU, PONTYPRIDD, CF38 2BE

Ref: 18/0075/09

Proposal: Retention of single storey pool house within garden curtilage.

Location: MARTON, LLANTRISANT ROAD TO NEWBRIDGE ROAD, BRYNTEG, BEDDAU, PONTYCLUN, CF72 8LR

**LLANTRISANT**

Ref: 18/0006/10

Proposal: Proposed additional bays to previously approved vehicle repair and maintenance workshop.

Location: UNIT 16 EARTHMOVERS HOUSE, LLANTRISANT BUSINESS PARK, LLANTRISANT, PONTYCLUN, CF72 8LF

Ref: 18/0004/15

Proposal: Variation of condition 2 (approved plans and ARFAETHEDIG/PROPOSAL: documents) of previously approved planning application 16/1251/10 to vary the position and details of the proposed workshop and fuelling station

Location: UNIT 16 EARTHMOVERS HOUSE, LLANTRISANT, BUSINESS PARK, LLANTRISANT, PONTYCLUN, CF72 8LF

**TALBOT GREEN**

Ref: 18/0064/10

Proposal: Proposed side and rear extensions, front porch and roof conversion works with rear dormer.

Location: 12 OAK CLOSE, TALBOT GREEN, PONTYCLUN, CF72 8RF

Ref: 18/0033/10

Proposal: Installation of mezzanine floor for ancillary retail ARFAETHEDIG/PROPOSAL: area to ground floor (of 214.29 sqm gross floor area).

Location: : POUNDLAND, UNIT 2A GLAMORGAN VALE RETAIL PARK, TALBOT GREEN, PONTYCLUN, CF72 8RP

**Resolved:** that no comment was made.

**7 Clerks Report**

a) To receive the report on the New Community Defibrillator.

Local Ward Members for TyNant are in discussions with the COOP and it is hoped the retailer will provide a public access defibrillator on the outside of its shop.

**Resolved:** that a heated cabinet would be provided to store any new defibrillator, provided by the COOP at TyNant, using ward project money.

b) To receive a report on the Talbot Green to Llantrisant Community Route

**Resolved:** that

Signature:.....

Date:.....

- (i) RCTCBC is thanked for providing such a beneficial and well used community asset;
- (ii) A request to RCTCBC is made to narrow access points to prevent motor cycles using the path.
- (iii) RCTCBC continues to work at gaining landowners permission to open the planned access points along the path. **mm68**

c) To receive the report on Police update on Codgers Corner.

This item was moved to the beginning of the meeting as police officers were attending.

d) To receive the report on Creating a school project with Crecy en Ponthieu.

**Resolved:** that

- (i) the project was agreed;
- (ii) the Clerk write to the local schools asking for written applications and setting out the criterion from which two teachers will be chosen.
- (iii) The Chair, Vice Chair and Clerk are given delegated powers to manage the project. **mm69**

**8 Correspondence**

a) To note date of the next Penrhys Pilgrimage meeting on 29 March 2018 at 1.30 Caerlan Hall.

Councillor Julie Barton is meeting with the Chair, Helen Lloyd, next week to discuss progress and matters arising.

**Resolved:** that the meeting was noted. **mm70**

b) To receive the correspondence from Bryncelynnog School concerning Wales Autism Awareness Week. 26 March – 2 April 2018.

Due to the holiday period no Member was available to attend the planned event on Good Friday.

**Resolved:** that the planned activities at Brynceleynog School during the Wales Autism Awareness Week were noted.

c) To consider RCTCBC proposed consultation on amendment to Regulation 123 List.

**Resolved:** that the correspondence was noted.

d) To consider the letter from Teenage Cancer Trust asking the Council to make them its nominated charity or make a one-off donations.

**Resolved:** that on this occasion no donations would be made.

e) To consider a response to the questions posed by the Panel established to undertake a root and branch review of the sector

Signature:.....

Date:.....

**Resolved:** that it had no response.

f) To consider the new Framework and how this Council could implement the tool when considering future projects.

**Resolved:** that the new framework was considered far too large to would need to be simplified before it could be a potentially useful tool at community council level.

g) To consider a response to Natural Resources Wales Area Statement

**Resolved:** that it had no response

h) To consider the complaint raised by a local resident of speeding traffic along Newbridge Road.

Concerns of speeding traffic along Newbridge Road have been raised on previous occasions at Meetings resulting in several applications being made by this Council to RCTCBC Safe Routes Schemes for improvements to be made.

**Resolved:** that the matter be raise with local RCT Member.

i) No receive notice from RCTCBC of changes to the highway at Beddau Halt.

**Resolved:** that RCTCBC are thanked for now addressing traffic concerns that have been raised by this Council for many years. **mm71**

j) To consider a response to the Welsh Governments and Defra's consultation on proposals to tackle crime and poor performance in the waste sector and introduce a new fixed penalty for the waste duty of care.

**Resolved:** that it had no response

k) To note the Welsh Governments announcement on Welsh Taxes.

**Resolved:** that it was noted.

l) To receive the Welsh Language Promotion Newsletter

**Resolved:** that it was noted.

m) To consider Y Pants schools request to sponsor one or more of its Pupil Achievements Awards.

**Resolved:** that two awards of £25.00 each are sponsored from the Chairs Allowance. **mm72**

n) To consider comments on draft statutory guidance which sets out how Local Authorities in Wales should meet the requirements of Section 8 of the Public Health (Wales) Act 2017.

**Resolved:** that it was noted.

9 **Health & Safety**

None reported.

10 **Staffing**

Signature:.....

Date:.....

(2018)75

**Resolved:** that it was noted the new Caretaker, Jason Acers was proving to be a valuable team member working hard to raise the standards at both halls.

The meeting ended at 8.30 pm

Signature:.....

Date:.....