

**Minutes for the Monthly Meeting of Llantrisant Community  
Council held at Caerlan Hall, Llantrisant  
on 14<sup>th</sup> February 2017 at 6.30pm**

**PRESENT:** Cllr Julie Barton (Chair), Cllr David Nicholas, Cllr Nicholas Powell, Cllr Louisa Mills, Cllr Veronica Nicholas, Cllr Paula Yeo and Cllr Ron Hunt together with the Clerk Mrs Alison Jenkins.

**AGENDA ITEM 1**

**To receive apologies for absence.**

Apologies for absence were received from Cllr Gill Morris, Cllr Arlene Moss, Cllr Jonathan Gilmore, Cllr Allan Matheson and Cllr Paul Baccara.

The letter explaining his resignation from Cllr Farr was distributed and noted.

**AGENDA ITEM 2**

Members signed the Disclosures for Personal Interest book in accordance with the Code of Conduct.

**AGENDA ITEM 3 Minutes**

The minutes of the Monthly Meeting held on the 6<sup>th</sup> December 2016 and the extraordinary meeting on the 24<sup>th</sup> January were confirmed as a true and accurate record.

In relation to item 6b from the December meeting, the Chair wished it be recorded that she had meant to highlight the incorrect inclusion in the Diary article stating that £500 had been awarded for the Y Pant Library when no such agenda item had previously been considered.

**AGENDA ITEM 4**

The Clerks report on actions from the meeting on the 6<sup>th</sup> December and the 24<sup>th</sup> January was noted. Cllr Hunt advised council that he had received no positive responses from the co-op on his succession of visits to talk to the manager regarding provision of a defibrillator for the area. Cllr Yeo confirmed that RCT had confirmed they would be providing 15 defibrillators for the County Borough.

Cllr Mills entered the meeting 6.10pm

**AGENDA ITEM 5 Pending**

Council were pleased to note the installation of further security fencing at Brynteg Allotments by RCT.

The Clerk updated Council on a recent meeting with RCT Footpaths Officer to look at problems with the stepping stones on PROW 231 and the nearby "muddy pool" as identified on the Bunny Walk by the ramblers last year. RCT hope to fund an extension to the stepping stones and once quotes have been received would consider working in partnership with the Community Council to provide a board walk to maintain the bunny walk route. To be put on the agenda once proper costs are known.

**AGENDA ITEM 6 Finance**

- a. The income and expenditure accounts for January 2017 were accepted and approved.
- b. To accounts for payment as listed for February 2017 were adopted and the cheques were signed by Cllr Hunt and Cllr V Nicholas. Cllr Mills and Cllr Matheson will authorise the online payments.

Nat West	Bank Charges	£17.00
Talk Talk	Broadband/Landline	£28.04
Xinn Ltd	Web Provision	£10.00
Barclaycard	Cleaning / Events	£60.75
Petty Cash	Sundries	£41.67
Wales Audit Office	Audit of Accounts	£163.50
Bullring Stores	Llantrisant Observer (9 wks)	£9.90
Rialtas Business solutions	Omega Software Support	£420.00
Trustmark	Stationary	£4.19
HMRC	NI and Tax (Jan)	£862.67
Wages	Pay (Jan)	£5,017.36
Pensions	Pensions (Jan)	£1,471.56
Aspyre Training	Sign Language Course	£280.00
Ethan Williams	Urdd grant	£100.00
Plusnet	Broadband Llys y Cwm	£13.49
RCT	Rates - Llys y Cwm	£118.00
	Rates - Caerlan	£437.00
Leekes	Lightbulb	£6.23
SSE	Gas - Caerlan	£685.46
	Call out charge - Caerlan (car park lighting)	£30.00
G&C Electrical Ltd	Electricity - Works Depot	£362.74
SSE	No. 47 Bus Service - Jan	£497.50
RCT CBC	Christmas trees and lights	£7,149.60
Centregreat	Garage Rent	£28.58
RCT Homes	Diesel	£85.61
UK Fuels		
Hollybush Tyre and Maintenance	Repairs	£36.00
SLCC	Website Advertising	£210.00
G&C Electrical Ltd	Caerlan - car park light repair	£48.00
	<b>TOTAL</b>	<b>£18,194.85</b>

- c. It was AGREED to give a grant of £300 to Afon Community Dance from Llantrisant grants.
- d. It was AGREED to donate £250 to the Teenage Cancer Trust from the Chair's Allowance.
- e. The appropriate sum under Section 137 for 2017/18 was noted.
- f. The Auditor General's report on "Community Councils need to improve financial management and governance" was noted. It was further noted that Llantrisant Community Council had had positive feedback during its audit.

Signed.....

Date: .....

**AGENDA ITEM 7 Planning**

a. The planning applications received since the last meeting as listed were noted:  
**Application Ref:** 17/0051/10, **Proposal:** Erection of single storey garage and store to side of dwelling with new paved area and access arrangements, **Location:** 4 CLOS Y DOLYDD, BEDDAU, PONTYPRIDD, CF38 2TG

**Application Ref:** 16/1052/10, **Proposal:** Raise area of garden by 400mm (area indicated on attached location plan), **Location:** GWAUNMISKIN HOUSE, MILL LANE, BRYNTEG, BEDDAU, PONTYCLUN, CF72 8LU

**Application Ref:** 16/1354/10, **Application Type:** Full planning permission.  
**Proposal:** New ground floor conversion and first floor extension. **Location:** LANELAY FACH, LANELAY LANE, TALBOT GREEN, PONTYCLUN, CF72 9LA

**Application ref:** 17/0077/10 **Proposal:** Two storey extension to side of property, replace flat roof of existing kitchen extension with pitched roof. **Location:** 5 FOREST WALK, TALBOT GREEN, PONTYCLUN, CF72 8HH

**Application Ref:** 16/1185/15, **Application Type:** Approval of reserved matters  
**Proposal:** Removal of Conditions 5, 6 and 7 of approved application 16/0255  
**Location:** PUROLITE, UNIT C, LLANTRISANT BUSINESS PARK, PONTYCLUN, CF72 8LF

**Application Ref:** 16/1226/10 **Application Type:** Full planning permission  
**Proposal:** 1) Retention of offices and associated car parking 2) Construction of gatehouse. 3) New vehicular access to serve proposed car park 4) New fencing along front boundary **Location:** UNIT 16 EARTHMOVERS HOUSE, LLANTRISANT BUSINESS PARK, LLANTRISANT, PONTYCLUN, CF72 8LF

**Application Ref:** 16/1251/10 **Application Type:** Full planning permission  
**Proposal:** Construction of new Vehicle Repair and Maintenance Workshop, Fuelling Station and associated concrete slab areas. **Location:** UNIT 16 EARTHMOVERS HOUSE, LLANTRISANT BUSINESS PARK, LLANTRISANT, PONTYCLUN, CF72 8LF

- b. Cllr Hunt and Cllr David Nicholas expressed an interest in attending “Responding Effectively to Planning Applications” training on the 27<sup>th</sup> February. It was thought that Cllr Matheson would also like to attend. The Clerk to book places as appropriate.
- c. Cllr Barton updated Councillors about a very interesting Place Planning Event she had recently attended, and the potential opportunities and benefits of working with the local community to design a place plan for the area. It was AGREED to take this forward with the new Council.

**AGENDA ITEM 8 Correspondence**

- a. The thank you letters received from Crafty Cards, Llantrisant Brownies, Taff Ely Ramblers, Gwynfa Camera Club, Llys Catwg Tenants & Residents, Beddau RFC Senior Citizens, Bryncellynog HQ, Monday Club (Beddau & Tynant), Beddau Bowling Club, Llantrisant Ladies Choir, Tenovus Cancer

Signed.....

Date: .....

- Care and Clwb Alawon Llantrisant were noted, the cards made by the Brownies were especially commented on.
- b. The round table discussion on the remuneration framework for community councillors was noted.
  - c. The invitation to be involved in “Battles Over” commemorations on the 11<sup>th</sup> November 2018 will be put back on the agenda for the new council.
  - d. The request for responses to the National Development Framework for projects to be included in the next Wales Spatial Plan was noted.
  - e. The Welsh Transport Appraisal Guidance was noted.
  - f. It was AGREED that local members would meet at site to consider the request to improve the area at the entrance to old Llantrisant.
  - g. If the Clerk can arrange a lift for Cllr Mills she will attend the SLCC conference on Wednesday 15<sup>th</sup> March.
  - h. It was AGREED to decline the regular booking of Caerlan Hall for no charge as it would set a precedent for other bookings.
  - i. The changes to Councillor numbers from May 2017 were noted.
  - j. It was AGREED to acknowledge the request from RCT Integrated Transport regarding bus shelters on the 122 Corridor providing that the new shelters had polycarbonate and not glass and still provided a perch seat for users. The Community Council further AGREED to provide the maintenance and upkeep of the new shelters as they already do for the existing ones.
  - k. To consultation on the Trade Union Wales Bill was noted
  - l. It was AGREED to accept the invitation to the Beating the Bounds 2017 on behalf of the incoming Chair.
  - m. The information regarding local authorities effectively engaging and working with the third sector ties in with Council’s new events strategy and it is hoped is something that can be built on by the new Council.
  - n. It was AGREED that Cllr Barton and the Clerk would work on a response to the consultation on Reforming Local Government – Resilient and Renewed. Council are concerned that Community Council’s will be forced to become a one size fits all organisation. Community Council’s work because they are as varied as the communities they serve and it is important this sense of identity is kept.
  - o. It was AGREED that Cllr Barton and the Clerk would work on a response to the consultation on Reform of School Governance: regulatory framework. Concerns were raised about the removal of minor authority appointments and the increase in number of appointed members rather than elected.
  - p. It was AGREED to support Kidney Wales 50<sup>th</sup> Year Walk around Wales which will be in Llantrisant on the 18<sup>th</sup> and 19<sup>th</sup> April and encourage other local groups to participate too.
  - q. The training opportunities from One Voice Wales were noted and will be brought to the attention of the new Council.
  - r. The Draft Cwm Taff Wellbeing assessment was noted.
  - s. The complaint regarding kerbs at Llantrisant Leisure Centre to be forwarded to Cllr Glynne Holmes.

### **AGENDA ITEM 9 Community Bus**

The withdrawal of the current supplier of the Community Bus service in Talbot Green and Llantrisant was noted and it was AGREED to confirm the new contract as arranged by RCT on the Community Council’s behalf.

Signed.....

Date: .....

**AGENDA ITEM 10 Staffing**

Recruitment is underway for the new Clerk and the staffing committee will shortlist on the 24<sup>th</sup> and interview on the 28<sup>th</sup>. Following discussion it was AGREED to award delegated powers to the Staffing Committee to appoint following the interviews subject to acceptable references being received.

**AGENDA ITEM 11 Allotments**

Those present were encourage to attend the clean up day at Brynteg Allotments on the 25<sup>th</sup> February.

**AGENDA ITEM 12 Health & Safety**

Following the report that Penycoedcae Allotments have reported that one of their paths is unwalkable the Clerk was asked to organise a site meeting for the allotment committee.

**AGENDA ITEM 13 Events**

It was AGREED to hold an events committee before the next monthly meeting.

**AGENDA ITEM 14 Councillors Items**

The Clerk was asked to chase up the repairs to the roof on the shelter at Codgers Corner.

Cllr Hunt reported that bins and food bins are being stolen in the Parish Road area.

The meeting ended at 7.45pm

**The next Monthly Meeting of Llantrisant Community Council will be held on Tuesday 14<sup>th</sup> March 2017 at 6.30pm, Caerlan Hall.**

<b>Agenda Item</b>	<b>Task</b>	<b>By Whom</b>
6c	£300 Afon Community Dance	Clerk
6d	£250 Teenage Cancer Trust	Clerk
7b	Cllr Hunt, D Nicholas and Matheson to attend planning training. Clerk to book places.	Cllr Hunt, D Nicholas, Matheson
7c	New Council to look at working on a Place Plan	New Council
8c	Battles Over correspondence to be taken to new council	New Council
8f	Site meeting to look at green area opposite toll house	Llantrisant members
8g	See if Clerk can organise lift for Cllr Mills to attend SLCC Conference	Clerk
8h	Respond re hire of hall for no charge	Clerk
8j	Respond re RCT replacing bus shelters and agreement to upkeep	Clerk
8l	Accept Beating the Bounds invite	Clerk

Signed.....

Date: .....

8n	Respond to Reforming Local Government – Resilient and Renewed.	Cllr Barton, Clerk
8o	Respond to Reform of School Governance consultation	Cllr Barton, Clerk
8p	Liaise with Kidney Wales to organise Llantrisant welcome/send off for walkers	Clerk, events committee
8s	Forward complaint to Cllr Holmes	Clerk
10	Appoint new Clerk	Staffing Committee
11	Attend Clean up Day	Councillors , Clerk
12	Site meeting Penycoedcae Allotments	Allotment committee
13	Organise Events Committee	Clerk, events committee
14	Chase up repair to Codgers Corner shelter and report stolen bins.	Clerk

Signed.....

Date: .....