

**Minutes of a Full Council Meeting of Llantrisant
Community Council held at Caerlan Hall, Llantrisant
on 21st February 2017 at 6.30pm**

PRESENT: Cllr Julie Barton (Chair), Cllr Nicholas Powell, Cllr David Nicholas, Cllr Arlene Moss, Cllr Allan Matheson, Cllr Veronica Nicholas and Cllr Ron Hunt together with the Clerk Mrs Alison Jenkins.

AGENDA ITEM 1

Apologies for absence were received from Cllr Baccara, Cllr Morris and Cllr Mills. Cllr Gilmore was not present.

AGENDA ITEM 2

Declarations of interest were declared and recorded in the register as appropriate.

AGENDA ITEM 3 Budget

It was AGREED to set the budget for the financial year 2017/18 as detailed.

The Clerk was asked to investigate other suppliers of trade waste.

The proposed change to the allocation of grants was rejected by several present, however it was AGREED at this stage to agree the amount of money allocated for grants and then the new Council could agree how the grant money was allocated between the individual wards/organisations.

The Clerk was asked to investigate what other local venues charge for hiring their halls so that a proper review of hall hire charges could be completed. This did not prevent the budget for the halls being agreed at the meeting.

ADMINISTRATION	
Photocopying	£1,600
Computer Costs	£1,000
Postage	£250
Telephones	£650
Stationery	£300
Sundries	£350
Audit Fees & Bank charges	£1,200
General Insurance	£4,200
Chairman's Allowance	£1,500
Councillors Expenses	£2,500
Councillors Training	£1,400
Public Relations	£0
Elections	£4,000
Contingency Fund	£10,000
Office Equipment Depreciation	£0
TOTAL	£28,950
 GRANTS	
Llantrisant Ward	£5,500

Signed.....

Date:

Talbot Green Ward	£5,500
Beddau & Tynant Wards	£11,000
General Grants	£3,000
TOTAL	£25,000

PROJECTS

Llantrisant Ward	£3,000
Talbot Green Ward	£3,000
Beddau & Tynant Wards	£3,000
BATCL	£5,000
Community Bus	£5,200
Christmas	£6,300
Summer Planting	£13,500
Charter of Friendship	£2,000
Events/Public Relations	£2,500
TOTAL	£43,500

TRANSPORT

Fuel	£1,100
Repairs, Service, MOT	£1,000
Road Tax	£240
Garage Rent	£350
Van insurance	£1,000
Depreciation Fund (Van)	£2,000
TOTAL	£5,690

ALLOTMENTS

Penygawsi Allotments	£400
Brynteg Allotments	£400
Tynant Allotments	£400
Pencoedcae Allotments	£400
TOTAL	£1,600

OUTSIDE WORK

Works Depot	£550
Small Tools	£100
Machine Repairs & Spares	£1,000
Outside Work	£2,500
Street Furniture	£8,000
Depreciation Fund (Equipment)	£0
TOTAL	£12,150

STAFFING

Salaries	£78,000
PAYE & NI	£12,000

Signed.....

Date:

Penison Contributions	£18,500
Recruitment Costs	£100
Training	£1,500
Work wear	£450
Staff Expenses	£300
TOTAL	£110,850

LLYS Y CWM	
Rates	£1,250
Water Charges	£380
Electricity	£750
Gas	£1,400
Cleaning Materials	£150
Maintenance Contracts	£1,100
Repairs & maintenance	£1,000
Depreciation Fund	£1,000
Grant money spent	
TOTAL	£7,030

CAERLAN	
Rates	£4,500
Water Charges	£450
Electricity	£1,000
Gas	£1,500
Cleaning Materials	£250
Maintenance Contracts	£1,700
Repairs & maintenance	£1,000
Depreciation Fund	£1,000
TOTAL	£11,400

BUDGETED EXPENDITURE **£246,170**

EXPECTED INCOME	
Photocopying	£100
Interest	£200
Penygawsi Allotments	£26
Brynteg Allotments	£42
Tynant Allotments	£40
Pencoedcae Allotment	£48
Footpath Agency Agreement	£700
Hall Hire - Llys y Cwm	£4,000
Hall Hire - Caerlan	£7,500
<u>TOTAL</u>	<u>£12,656</u>

Signed.....

Date:

AGENDA ITEM 4 Precept

It was AGREED to maintain the precept at a level of £38 per band D property working out as an income of £213,525.04 for the financial year 2017/18. The deficit between the precept and other income and the total expenditure will be made up from Council reserves.

AGENDA ITEM 5 Auditors Report

The recommendations from the interim report for the financial year 2016/17 were noted and it was AGREED that the Chair would inspect all journal entries for the year and a selection of reconciliations as advised. The Clerk to action the remaining action points before the end of the financial year.

The meeting ended at 6.51pm

Signed.....

Date: