

**MINUTES** of the Monthly Meeting of **LLANTRISANT COMMUNITY COUNCIL** held at The Caerlan Hall, Llantrisant on **TUESDAY 8<sup>th</sup> March 2016 at 6.30pm.**

**PRESENT:** Cllr Allan Matheson (Chair), Cllr Brian Farr, Cllr Gill Morris, Cllr Arlene Moss, Cllr David Nicholas, Cllr Paul Baccara, Cllr Veronica Nicholas, Cllr Paula Yeo and Cllr Ron Hunt together with the Clerk Mrs Alison Jenkins.

Members of the Public: Tony Yule, Taff Ely Ramblers Footpaths Officer

**1. Apologies for Absence**

Apologies for absence were received from Cllr Jonathan Gilmore, Cllr Julie Barton, Cllr Nicholas Powell,

Cllr Matheson welcomed Cllr Yeo to the meeting and ensured that she knew everyone present. Agenda Item 11 was then brought to the start of the meeting for discussion as Cllr Farr has indicated he may not be able to stay until the end of the meeting.

**2. Disclosure of Interest**

Cllr Matheson declared an interest in agenda item 5 and 6g.

Cllr Farr declared an interest in agenda item 5.

Cllr Nicholas declared an interest in agenda item 5.

**3. Minutes**

The minutes of the Monthly Meeting held on the 9<sup>th</sup> February 2016 were confirmed and signed as a true record.

**4. Information from the meeting on the 9<sup>th</sup> February 2016**

- a. The events committee have initially met and this will be the start of the process regarding reviewing Council events.
- b. It was AGREED to support the Town Trust's Big Lunch to celebrate the Queen's birthday. Local members to meet with Trust to confirm how best the Council can support the event.
- c. It was AGREED that the Council operative should not cut the unofficial path in Penygawsi by the side of the allotment.

**5. Pending**

The completion of the allotment site inspections was noted. It was AGREED to allocate an additional skip to Brynteg allotments. It was AGREED that the operative would help install the fence at Tynant allotments and it was AGREED to fund an additional £250 for the central path at Penygawsi. It is hoped that several of the other allotment sites may be able to apply for Awards for All funding for toilets/paths and the Clerk to liaise with Tynant to collect information on the process.

**6. Finance**

- a. The income and expenditure accounts for February 2016 were accepted and approved.
- b. To accounts for payment for March 2016 were adopted and cheques as listed were signed by Cllr Moss and Cllr V Nicholas. The payment for the servicing of the Hearing Loop was queried and it was AGREED not to pay for an annual service in

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the future.

- c. The adopting of the new financial regulations was postponed until the April meeting when a complete copy of the updated Financial Recommendations as worked through by the Scrutiny committee is available.
- d. Following a discussion it was AGREED to accept the recommendation from the Scrutiny Committee to move the Council Bank account to Unity Trust and apply for prepaid Alto cards in place of the current credit card.
- e. Council noted the Internal Auditors interim report.
- f. It was AGREED to accept the recommendation from the Scrutiny committee regarding virements.
- g. It was AGREED to allocate the remaining grant money: £1000 Llantrisant War Memorial Campaign, £150 Penygawsi Tae Kwon Do, £200 Teenage Cancer Trust Wales.
- h. The precept to be requested from RCT CBC for the financial year 2016/17 will be £209,844.

## **7. Planning**

The planning applications received since the last meeting were noted.

## **8. Correspondence**

- a. The email from Jay Boucher regarding a Skate Park in Talbot Green was noted this is an aspiration for the ward should funds become available.
- b. The Independent Remuneration Panels Annual Report was noted and it was AGREED to accept the changes in allowances for Community Councillors and any Councillors to claim if required.
- c. The request from Penygawsi Primary School to help purchase recycling bins was discussed in detail. It was AGREED to fund two indoor recycling bins at a cost of £138 from the street furniture budget.
- d. The Principles of Good Administration and Good Records Management from the Public Services Ombudsman for Wales was noted.
- e. The request for funding from Teenage Cancer Trust Wales request was already discussed under agenda item 6g.
- f. It was reported that a neighbouring Council had had a request to organise a fund raising activity for the Urdd National Eisteddfod due to be held in Bridgend in 2017 turned down as sufficient funds were in place. Following discussion it was AGREED to contact the Urdd to confirm the situation.
- g. The RCT proposal to adopt new model byelaws on skin piercing activities was noted.
- h. The closure of the Lloyds Bank in Talbot Green was noted.
- i. It was AGREED considering the changing demands on Community Councils to join One Voice Wales for a one year trial period.
- j. It was AGREED not to allow the company who installed the fence at Hunters Gate to be allowed to place an advertisement on the fence as this may open the floodgates for every contractor which completed work to request the same.

## **9. Public Rights of Way**

- a. Local members confirmed a site meeting at PROW 212 was not required.
- b. The clerks report was acknowledged and Tony Yule, footpaths officer from Taff Ely Ramblers highlighted the fact that the ramblers would support the application and

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could help provide evidence of usage of the path over the last 20 years. It was AGREED to contact RCT to request that the path from Little Foxes, Rhiwsaeson Road to Gwern y Moel Isaf be registered as an official right of way. Letter to be copied to Cllr G Holmes.

### 10. Health & Safety

There were no health and safety issues to be discussed.

### 11. Staffing

- a. It was AGREED to accept the recommendations from the Staffing Committee regarding a one year trial term time contract for the Assistant to the Clerk. It was noted that the Summer Labourer from last year had confirmed he would be available again this summer.
- b. It was noted that the Community Council date for Auto Enrolment for Pensions is the 1st April and AGREED that the LGPS will be used as the Community Council pension provider for the purpose of Auto Enrolment.

### 12. Councillors Items

Cllr Hunt requested that a problem with delivery lorries blocking the bus stop at the bottom of Parish Road be reported to both of the companies causing the problem. Cllr Hunt was encouraged to take the matter to the local PACT meeting later that week.

Meeting ended at 8.00pm

**Next Monthly meeting on Tuesday 12<sup>th</sup> April 2016 at 6.30pm, Caerlan Hall.**

Agenda Item	Task	By Whom
4b	Meet with Town Trust regarding Big Lunch	Local members, Clerk
5	Write to resident regarding use of wood for Tynant Allotments	Clerk
5	Install fence Tynant Allotments	Operative
5	Order skip for Brynteg	Assistant to the Clerk
5	Liaise with Tynant and other allotments regarding Awards for All funding	Clerk
6c	Complete changes to Financial Regulations	Clerk
6d	Open Unity Trust bank account and apply for cards. Close redundant accounts	Clerk
6f	Make virements and action recommendations from Internal Auditors report as agreed by Scrutiny	Clerk
6g	Send remaining grant cheques	Clerk

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8c	Send money to Penygawsi for bins	Clerk
8f	Query funding for Urdd	Clerk
8i	Join One Voice Wales	Clerk
9b	Write to RCT/Glynne holmes regarding Little Foxes path	Clerk
11a	Issue term time contract for Assistant to the Clerk	Clerk
12	Write to companies whose lorries are blocking the bus shelter	Clerk

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