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**CYNGOR CYMUNED
LLANTRISANT
COMMUNITY COUNCIL**

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24 April 2018

You are summoned to attend the Staffing Committee Meeting of LLANTRISANT COMMUNITY COUNCIL to be held at Caerlan Hall, on Friday the 4 May 2018 at 10.30am for transacting the following business.

On behalf of the Chair,

A handwritten signature in cursive script, appearing to read 'C Craven'.

Miss C Craven
CLERK

AGENDA

1	To receive apologies for absence
2	To receive Disclosures for Personal Interest from Members in accordance with the Code of Conduct. <i>Members are requested to declare any personal and/or prejudicial interests that they may have in matters to be considered at this meeting in accordance with the Local Authorities Code of Conduct Order (Wales) Order 2008.</i>
3	Minutes To confirm and sign the minutes of the 13 February 2018. <i>Appendix 1</i>
4	To consider passing the following resolution for Item 5 and 8 "By virtue of the Public Bodies (Admission to Meetings) Act, 1960, the press and public are excluded from discussions on the following item(s) on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted."
5	Llys y Cwm – To ensure the facility continues to provide a resource for the local community. <i>Appendix 2</i>
6	To arrange dates for the appraisal of Clerk and RFO.
7	To discuss holiday arrangements for staff.

