

**MINUTES** of the Monthly Meeting of **LLANTRISANT COMMUNITY COUNCIL** held at The Caerlan Hall, Llantrisant on **TUESDAY 14<sup>th</sup> JULY 2015 at 6.30pm.**

**PRESENT:** Cllr Allan Matheson (Chair), Cllr Gill Morris, Cllr Ceri Harris, Cllr Ron Hunt, Cllr Veronica Nicholas and Cllr David Nicholas together with the Assistant to the Clerk Mrs Kelly Picton.

**1. Apologies for Absence**

Apologies for absence were received from Cllr Julie Barton, Cllr Brian Farr, Cllr Jonathan Gilmore, Cllr Nicholas Powell, Cllr David Bray, Cllr Paul Baccara and Cllr Arlene Moss.

**2. Disclosure of Interest**

There were no disclosures of personal interests in accordance with the Code of Conduct.

**3. Minutes**

The minutes of the Monthly Meeting held on the 9<sup>th</sup> June 2015 were confirmed and signed as a true record.

**4. Matters Arising**

- Tynant Allotment Fence – awaiting a response from the land owner.
- Sara Head Bench – Cllr Hunt stated that he had spoken with Sara Head's family, and they would like the bench to be placed in the memorial gardens. Cllr Hunt relayed the family's appreciation for such a gesture to all members present.
- Urinals - it was noted that no further information had been received.
- With regard to Section 4 of the previous minutes, *Matters Arising*, Cllr David Nicholas queried if a new date had been set for the twinning photograph and was informed by Cllr Matheson that this was still outstanding due to the availability of all participants. It was agreed for the Clerk to prioritise this task upon her return from leave next week.

**5. Pending**

- It was noted that the Allotment Competition had now taken place, with winners being presented with their prizes at the Horticultural Show on 9<sup>th</sup> August 2015.
- Re-quotes for containers at Penycodcae Allotment –3 new re-quotes had been received and those present were provided with information in relation to cost, size and quality of each container. Following discussion, it was AGREED to proceed with Quote Number 3 from Shipping Containers UK from Beddau & Tynant project money. It was further AGREED that the container must be painted green, so it is in keeping with the landscape of the allotment and the order should be place accordingly.
- Provision of Outdoor table tennis table – Cllr David Nicholas confirmed that the Beddau and Tynant ward members were yet to meet to discuss this issue. It

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was AGREED for a meeting of Beddau and Tynant members to take place soon ensuring the availability of Cllr Julie Barton and Cllr Nicholas Powell, due to their involvement in the suggesting of a table tennis table initially.

## **6. Finance**

- a. The income and expenditure accounts for June 2015 were accepted and approved. However, Cllr David Nicholas queried the cost for removing the old skip from Brynteg Allotments and was informed by the Assistant to the Clerk that this cost was due to condition of the full skip, and the reluctance of all but one local company to dispose of such. Cllr Hunt queried the cost of the planters from Bullring stores and was informed by Cllr Matheson that the cost included the planters for all 4 wards.
- b. The accounts for payment for July 2015 were adopted. The cheques as listed were signed by Cllr Veronica Nicholas and Cllr Harris. Cllr Harris queried the cost of the twinning signs from RCT and was informed by Cllr Allan Matheson that this cost included both signs at the entrance to Llantrisant.
- c. It was confirmed that the signing of cheques during the August recess would be carried out by any two Councillors available at the time.

## **7. Planning**

- a. The planning applications received since the last meeting were noted.
- b. The provision of a new bus shelter outside Y Pant Comprehensive School, which will be maintained by the Community Council was noted.

## **8. Correspondence**

- a. Pontyclun Air Cadets request to visit Community Council – it was agreed by all members present for representatives of the Air Cadets to be invited to attend the September meeting.
- b. Welsh Government Public Health (Wales) Bill – noted.
- c. Blachere Illuminations regarding artificial trees – the option of replacing Christmas trees for outside of shops with artificial trees was discussed, and it was felt that as the use of Christmas trees varied for each ward, it would be more appropriate for each ward to decide on this issue individually and report their decision to the September meeting for consideration.
- d. David Ogilvie regarding benches – noted.
- e. Ombudsman regarding annual report – noted.

## **9. Community Liaison Committee**

Cllr Matheson informed members present that he and the Clerk had recently attended a meeting at RCT Council Offices in relation to the replacement of the 106 agreement. He stated that a Community Infrastructure Levy was now being placed on contractors, 15% of which RCT would have to pass on to the Community Council. However, there were a number of restrictions, such as this levy only applying to retail, or housing over 90 m<sup>2</sup>, and other builds such as offices, health centres etc being exempt. Cllr Matheson confirmed that the money would need to be spent within 5 years of receipt and only on capital expenditure. It was also noted that any money generated would be for the benefit of the Community Council as a whole, and not just the ward in which the build was taking place. Cllr Matheson stated that further meetings were being

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arranged for Community Councils and RCT officers to ensure the smooth introduction of the scheme.

**10. Code of Conduct**

Cllr Matheson informed members present that Paul Lucas, Monitoring Officer from RCT Council, had agreed to provide a workshop for all members in relation to declarations of interest. It was agreed that all members should consider any areas they are involved in, which they are unsure of declaring, and bring to the meeting for clarification by Paul Lucas. It was felt that due to recent uncertainty surrounding councillors having to leave the room when certain items were being discussed, this refresher training would be of benefit to all members.

**11. Allotments**

All members present noted the winners of the recent allotment competition.

**12. Health & Safety**

There were no health and safety incidents that the Assistant to the Clerk had been made aware of.

**13. Councillors Items**

- Cllr Hunt informed all members present of his decision to resign as a Minor Authority Governor Representative of Llwyn-crwn Primary School Governing Body, and that RCT Council had been informed.
- Cllr David Nicholas informed all members present that following the Community Council's outside operatives investigating the water issue surrounding the gate at Commercial Street, it has since been determined that the leak was as a result of Water Board damage to underground pipes, and has now been rectified.
- Cllr Matheson informed all members present that following consultation with Cllr Glynne Holmes, he had been informed that RCT Council would be unable to fund the installation of a mirror near the bend on Cross Inn Road. It was AGREED to obtain the necessary permissions and install the mirror from Llantrisant project money.
- Members present were referred to a copy of the Boundary Commission's final proposals for boundary changes within the wards, A copy of the full report available in the Parish Office.

The meeting ended at 7.25pm

Next Monthly meeting on Tuesday 8<sup>th</sup> September 2015 at 6.30pm, Caerlan Hall.

Agenda Item	Task	By Whom
4	Twinning photograph	Clerk

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5	Proceed with purchase of container for Penycoedcae Allotment	Clerk
8	Air Cadets to be invited to September meeting	Clerk
8	All wards to individually discuss utilisation of artificial Christmas trees for outside of shops and report to September meeting	All members
10	All members to consider issues which require clarification and bring to Code of Conduct refresher training	All members
13	Mirror for Cross Inn Road	Clerk

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