

**Minutes for the Communication Committee Meeting of Llantrisant Community Council held at Caerlan Hall, Llantrisant on 4 August , 2017 at 1.30pm**

**Present:**

Cllr A Crutcher (In the Chair)		
Cllr J Barton	Cllr L Mills	Cllr D Nicholas

Clerk - Catherine Craven

1	<b>Apologies</b>
	Apologies were received from Councillors A Matherson and A Moss Members noted the apology.
2	<b>Declarations of Interest</b>
	Councillor T Crutcher declared an interest "Owner of Tony Crutcher Ltd, a marketing and public relations company".
3	To approve the minutes of the meeting 19 June, 2017
Resolved: minutes of the meeting 19 June, 2017 were approved as an accurate record and duly signed by the Chair.	
4	To receive the report form the Chair with three recommendations:-  a) Create a 4 page offline hard copy newsletter for distribution to residents via a network of fixed drop off locations such as old people's homes, local newsagents, public houses, cafes, doctor's surgeries, the Leisure Centre, community centres and Library's. These will be hand delivered on a quarterly basis.  b) The Newsletter can be uploaded onto the Council website and stories can be broken down for social media stories as well.  c) The newsletter would consist of 4 main stories in English / Welsh and be branded.
RESOLVED: Recommendations a and b were agreed, c was not deemed necessary. The report with recommendations and b are to be tabled at the next Council meeting	

Signed .....

Date.....