

Parish Office
Newbridge Road
Llantrisant
RCT
CF72 8EX

CYNGOR CYMUNED LLANTRISANT COMMUNITY COUNCIL

Swyddfa'r Plwyf
Heol Pontnewydd
Llantrisant
RCT
CF72 8EX

Tel: 01443 223796
Fax: 01443 227261
Email: office@llantrisant-cc.gov.wales

Ffôn: 01443 223796
Ffacs: 01443 227261
Ebst: office@llantrisant-cc.gov.wales



12th December 2017

Dear Councillor,

You are summoned to attend the Staffing Committee Meeting of **LLANTRISANT COMMUNITY COUNCIL** to be held at **Caerlan Hall**, on **TUESDAY** the **19th December 2017** at 10.00am for the purpose of transacting the following business.

Yours sincerely,

A handwritten signature in blue ink that reads 'C Craven'.

Miss C Craven
CLERK

Agenda

- 1 To receive apologies for absence
- 2 To receive Disclosures for Personal Interest from Members in accordance with the Code of Conduct.
Members are requested to declare any personal and/or prejudicial interests that they may have in matters to be considered at this meeting in accordance with the Local Authorities Code of Conduct Order (Wales) Order 2008.
- 3 **Minutes**
To confirm and sign the minutes of the Monthly Meeting held on the 14 November, 2017. *Appendix 1*
- 4 To note at the Staffing Committee Meeting held on the 12 December, 2017 a quorum was not reached.
Two Members attended; Cllrs D Nicholas and A Matherson.

Following the meeting Staffing Committee Members will proceed to interview the three applicants who applied for the post of Community Council Halls Caretaker.

Clerk/Clerc – Miss Catherine Craven